

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21
BOARD OF EDUCATION MEETING**

**Monday, November 19, 2018
7:00 P.M.**

Call to Order – Time: **6:56 pm**

Roll Call:

Craig - Present	Aper - Here	
Zinser - Y	Cross -	
Groth - Here	Miller - Present	Phillips - Present

Introduction of Guests/Persons Wishing to Address the Board

- a. FFA – Mr. Jodlowski and a couple of students
 - a. The students wanted to thank the board for approving their trip to the National FFA Convention; 2 students were interviewed by RFD tv; they got to visit the NCAA headquarters and a go-cart track; the students did reflections every night-it was a great experience

Focus on Education

Amanda Feltes-4th year as counselor; 1st goal has been to bring outside resources into the schools; 2nd goal has been to focus on data collection-created a google doc to help track; implanted Second Step curriculum at the grade school; planning for SAT and PSAT for freshmen and sophomores; brought Girls on the Run to our district-season went well

Michelle Reber-6th year in the district; 8th grade sponsor, Title 1 teacher; 11 new IPADS-working on implementing technology; attended 2 conferences for Title 1; completing the 5th class of 8 for Masters degree-graduate in May

Consent Agenda

- a. Approve minutes of the October 15, 2018 Regular School Board Meeting
- b. Approve minutes of the October 9, 2018 Special School Board Meeting
- c. Approve payment of payroll and monthly bills
- d. Approve Activity Report
- e. Approve Financial Report
- f. Approve Treasurer's Report
- g. Approve Agenda

Motion by **Aper** to approve the Consent Agenda as amended. Seconded by **Groth**.

Roll Call:

Miller - Y	Cross -	
Groth - Y	Zinser - Y	
Phillips - Y	Aper - Y	Craig - Y

Correspondence Received

Hartsburg State Bank-December 8th Customer Appreciation

Administrative Reports

- a. Principal's Report
 - a. We will discuss PARCC scores in a bit; red ribbon week went well; 5 Essentials survey in mid-December; Veterans Day program at the grade school went well-Mr. Wisniewski was the guest speaker; volunteer assistant positions recommend for hire tonight; congratulations to the high school volleyball team on their 2nd place state finish; high school basketball is getting underway this week at the El Paso-Gridley Thanksgiving tournament

- b. Superintendent's Report
 - a. Tax Levy hearing next month at 6:45pm; school board conference-Mr. Wisniewski and Dirk will share what they experienced; policy updates-very time consuming let Mr. Wisniewski know of any changes; weather has put a damper on A/C installation in the high school gym and new door at the grade school; Fred and Mr. Wisniewski will start looking at new trailers; lottery for the solar panels hasn't taken place yet; our district will be investing into some technology at the grade school; some PD provided to our staff

New Business – Information

- a. School Report Card
- b. Legislative Update
 - a. We will have a new Governor-January 14th
- c. Tax Levy – Initial Report
 - a. Hearing at 6:45pm next month
- d. First Reading: 2:70 Vacancies on the School Board - Filling Vacancies, 2:80 Board Member Oath and Conduct, 2:120 Board Member Development, 2:150 Committees, 2:260 Uniform Grievance Procedure, 3:40 Superintendent, 4:15 Identity Protection, 4:40 Incurring Debt, 4:45 Insufficient Fund Checks and Debt Recovery, 4:80 Accounting and Audits, 4:130 Free and Reduced-Price Food Services, 4:170 Safety, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:20 Workplace Harassment Prohibited, 5:30 Hiring Process and Criteria, 5:60 Expenses, 5:100 Staff Development Program, 5:170 Copyright, 5:190 Teacher Qualifications, 5:200 Terms and Conditions of Employment and Dismissal, 5:220 Substitute Teachers, 5:230 Maintaining Student Discipline, 5:300 Schedules and Employment Year, 6:20 School Year Calendar and Day, 6:50 School Wellness, 6:60 Curriculum Content, 6:130 Program for the Gifted, 6:135 Accelerated Placement Program, 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct, 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, 7:50 School Admissions and Student Transfers To and From Non-District Schools, 7:70 Attendance and Truancy, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:185 Teen Dating Violence Prohibited, 7:190 Student Behavior, 7:200 Suspension Procedures, 7:250 Student Support Services, 7:260 Exemption from Physical Education, 7:270 Administering Medicines to Students, 7:290 Suicide and Depression Awareness and Prevention, 7:305 Student Athlete Concussions and Head Injuries, 7:315 Restrictions on Publications; High Schools, 7:320 Senior Trip, and 7:340 Student Records
- e. Payroll Software
- f. Substitute Teacher Pay
- g. Employment

New Business – Action

- a. Payroll Software
- b. Substitute Teacher Pay
 - a. Increase from \$85.00 to \$100.00
- c. Employment

Adjournment – Time: **8:37pm**

Suggested Motions November 19, 2018

Motion by **Zinser** to approve the SDS Finance Agreement to provide software, training, and supports services for new school finances software for a 3-year period as presented. Seconded by **Craig**.

Phillips - Y	Miller - Y	
Zinser - Y	Aper - Y	
Groth - Y	Cross -	Craig - Y

Motion by **Groth** to approve base pay for Substitute Teachers to be increased to \$100.00 per day and that amount beginning November 26, 2018. Seconded by **Aper**.

Cross -	Craig - Y	
Groth - Y	Aper - Y	
Miller - Y	Phillips - Y	Zinser - Y

Motion by **Zinser** to approve Joe Garcia as Unpaid/Volunteer Assistant Scholastic Bowl Coach for the 2018-2019 school year. Seconded by **Aper**.

Craig - Y	Cross -	
Zinser - Y	Phillips - Y	
Aper - Y	Miller - Y	Groth - Y

Motion by **Aper** to approve Melanie Wright as Unpaid/Volunteer Cheerleading Coach for the 2018-2019 school year. Seconded by **Craig**.

Aper - Y	Phillips - Y	
Cross -	Craig - Y	
Miller - Y	Zinser - Y	Groth - Y

Motion by **Aper** to approve Jordan Detmers as Unpaid/Volunteer Volleyball Coach for the 2018-2019 school year. Seconded by **Miller**.

Groth - Y	Miller - Y	
Craig - Y	Phillips - Y	
Cross -	Zinser - Y	Aper - Y

Motion by **Aper** to adjourn **at 8:37pm**. Seconded by **Groth**.

All in favor:
Yea - **6**
Nay -

Greg Phillips, President

Dirk Aper, Secretary