

HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21 BOARD OF EDUCATION MEETING

Monday, January 25, 2021
7:00 P.M.

THE PUBLIC CAN ATTEND THIS MEETING
IN-PERSON ATTENDANCE WILL BE LIMITED TO 20
(in the Jr./Sr. High School Cafeteria at 7:00pm)

Due to the Phase IV guidelines regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this School Board Meeting will be held in the Jr./Sr. High School Cafeteria as to maintain 6 feet social distancing requirements. If the public wishes to attend, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request a seat (face masks will be required for public attendance). If seats fill up, you will also be able to attend by phone, dial in and listen to the School Board Meeting and/or provide comment during public comment period.

Prior to the meeting, you may also submit a public comment remotely by email, please send an email to the Superintendent at twisniewski@hartem.org, and inserting in the subject line for the email "Public Comment for School Board Meeting on 1-25-21". Your comments will be read during the "Persons Wishing to Address the Board" section of the meeting. Please call the Superintendent at 217-642-5244 between 8:00am – 1:00pm or by email at twisniewski@hartem.org and we'll make sure you are set up to attend the meeting.

Call to Order – Time: **7:03pm**

Roll Call:

| | | |
|------------|-----------|--------------|
| Miller - X | Aper - X | |
| Zinser - X | Cross - X | |
| Groth - X | Craig - X | Phillips - X |

Introduction of Guests

Persons Wishing to Address the Board

Consent Agenda

- a. Approve minutes of the December 21, 2020 Regular School Board Meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer's Report
- f. Approve Agenda

Motion by **Craig** to approve the Consent Agenda. Seconded by **Groth**.

Roll Call:

| | | |
|-----------|--------------|------------|
| Craig - X | Phillips - X | |
| Groth - X | Zinser - X | |
| Cross - X | Aper - X | Miller - X |

Correspondence Received

Administrative Reports

- a. Principal's Report
- b. Superintendent's Report

Old Business – Information

Second Reading & Adoption of Policies: 2:125 Board Member Compensation; Expenses, 2:160 Board Attorney, 2:220 School Board Meeting Procedure, 2:260 Uniform Grievance Procedure, 2:265 Title IX Sexual Harassment Grievance Procedure, 3:40 Superintendent, 4:10 Fiscal and Business Management, 4:50 Payment Procedures, 4:80 Accounting and Audits, 4:90 Student Activity and Fiduciary Funds, 4:150 Facility Management and Building Programs, 4:175

Convicted Child Sex Offender; Screening; Notifications, 4:180 Pandemic Preparedness; Management; and Recovery, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:20 Workplace Harassment Prohibited, 5:30 Hiring Process and Criteria, 5:35 Compliance with the Fair Labor Standards Act, 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition, 5:60 Expenses, 5:100 Staff Development Program, 5:150 Personnel Records, 5:190 Teacher Qualifications, 5:200 Terms and Conditions of Employment and Dismissal, 5:210 Resignations, 5:220 Substitute Teachers, 5:270 Employment At-Will, Compensation, and Assignment, 5:280 Duties and Qualifications, 5:330 Sick Days, Vacation, Holidays, and Leaves, 6:15 School Accountability, 6:20 School Year Calendar and Day, 6:40 Curriculum Development, 6:135 Accelerated Placement Program, 6:235 Access to Electronic Networks, 6:280 Grading and Promotion, 6:300 Graduation Requirements, 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, 6:315 High School Credit for Students in Grade 7 or 8, 6:320 High School Credit for Proficiency, 6:340 Student Testing and Assessment Program, 7:10 Equal Educational Opportunities, 7:20 Harassment of Students Prohibited, 7:70 Attendance and Truancy, 7:90 Release During School Hours, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:130 Student Rights and Responsibilities, 7:140 Search and Seizure, 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 Teen Dating Violence Prohibited, 7:190 Student Behavior, 7:300 Extracurricular Athletics, 7:325 Student Fundraising Activities, 7:340 Student Records, 7:345 Use of Educational Technologies; Student Data Privacy and Security, 8:10 Connection with the Community, 8:30 Visitors to and Conduct on School Property, 8:80 Gifts to the District, 8:110 Public Suggestions and Concerns

More Discussion: 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

Old Business – Action

- a. Approval of the above Policies

New Business – Information

- a. Legislative Update
- b. Memorandum of Understanding
- c. Direction for Athletic Coops
- d. Abbott & Associates – Direction to seek replacement
- e. Superintendent Evaluation
- f. Employment & Resignations
- g. Negotiations

New Business – Action

- a. Memorandum of Understanding
- b. Employment & Resignations

Adjournment – Time: **8:45pm**

Suggested Motions

January 25, 2021

Motion by **Craig** to approve the following policies . . .

-- 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students – removed for more discussion.

2:125 Board Member Compensation; Expenses, 2:160 Board Attorney, 2:220 School Board Meeting Procedure, 2:260 Uniform Grievance Procedure, 2:265 Title IX Sexual Harassment Grievance Procedure, 3:40 Superintendent, 4:10 Fiscal and Business Management, 4:50 Payment Procedures, 4:80 Accounting and Audits, 4:90 Student Activity and Fiduciary Funds, 4:150 Facility Management and Building Programs, 4:175 Convicted Child Sex Offender; Screening; Notifications, 4:180 Pandemic Preparedness; Management; and Recovery, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:20 Workplace Harassment Prohibited, 5:30 Hiring Process and Criteria, 5:35 Compliance with the Fair Labor Standards Act, 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition, 5:60 Expenses, 5:100 Staff Development Program, 5:150 Personnel Records, 5:190 Teacher Qualifications, 5:200 Terms and Conditions of Employment and Dismissal, 5:210 Resignations, 5:220 Substitute Teachers, 5:270 Employment At-Will, Compensation, and Assignment, 5:280 Duties and Qualifications, 5:330 Sick Days, Vacation, Holidays, and Leaves, 6:15 School Accountability, 6:20 School Year Calendar and Day, 6:40 Curriculum Development, 6:135 Accelerated Placement Program, 6:235 Access to Electronic Networks, 6:280 Grading and Promotion, 6:300 Graduation Requirements, 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, 6:315 High School Credit for Students in Grade 7 or 8, 6:320 High School Credit for Proficiency, 6:340 Student Testing and Assessment Program, 7:10 Equal Educational Opportunities, 7:20 Harassment of Students Prohibited, 7:70 Attendance and Truancy, 7:90 Release During School Hours, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:130 Student Rights and Responsibilities, 7:140 Search and Seizure, 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 Teen Dating Violence Prohibited, 7:190 Student Behavior, 7:300 Extracurricular Athletics, 7:325 Student Fundraising Activities, 7:340 Student Records, 7:345 Use of Educational Technologies; Student Data Privacy and Security, 8:10 Connection with the Community, 8:30 Visitors to and Conduct on School Property, 8:80 Gifts to the District, 8:110 Public Suggestions and Concerns

as presented. Seconded by **Cross**.

All in favor:

Yea - 7

Nay -

Motion by **Craig** to approve the Memorandum of Understanding as presented. Seconded by **Cross**.

Aper - X

Miller - X

Zinser - X

Cross - X

Groth - X

Phillips - X

Craig - X

Motion by **Cross** to approve the superintendent's acceptance of the resignation of Erin Eeten as District Head Cook concluding the 2020-2021 school year. Seconded by **Craig**.

Zinser - X

Groth - X

Phillips - X

Cross - X

Miller - X

Craig - X

Aper - X

Motion by **Groth** to approve the superintendent's acceptance of the resignation of Cleola Fletcher as Emden Elementary Secretary concluding the 2020-2021 school year. Seconded by **Miller**.

Miller - X

Zinser - X

Aper - X

Groth - X

Cross - X

Craig - X

Phillips - X

Motion by **Craig** to approve the superintendent's acceptance of the resignation of Erica Sparks as Elementary School Paraprofessional as a Kindergarten Aide. Seconded by **Cross**.

Groth - X

Phillips - X

Aper - X

Zinser - X

Craig - X

Cross - X

Miller - X

Motion by **Zinser** to adjourn at **8:45pm**. Seconded by **Miller**.

All in favor:

Yea - 7

Nay -

Greg Phillips, President

Dirk Aper, Secretary