

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21  
BOARD OF EDUCATION MEETING**

**Monday, September 21, 2020**

THE PUBLIC CAN ATTEND THIS MEETING  
IN-PERSON ATTENDANCE WILL BE LIMITED TO 20  
(in the Jr./Sr. High School Cafeteria at 6:45pm)

Due to the Phase IV guidelines regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this School Board Meeting will be held in the Jr./Sr. High School Cafeteria as to maintain 6 feet social distancing requirements. If the public wishes to attend, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request a seat (face masks will be required for public attendance). If seats fill up, you will also be able to attend by phone, dial in and listen to the School Board Meeting and/or provide comment during public comment period.

Prior to the meeting, you may also submit a public comment remotely by email, please send an email to the Superintendent at [twisniewski@hartem.org](mailto:twisniewski@hartem.org), and inserting in the subject line for the email "Public Comment for School Board Meeting on 9-21-20". Your comments will be read during the "Persons Wishing to Address the Board" section of the meeting. Please call the Superintendent at 217-642-5244 between 8:00am – 1:00pm or by email at [twisniewski@hartem.org](mailto:twisniewski@hartem.org) and we'll make sure you are set up to attend the meeting.

- 6:00pm: Grade School Library – tour of building
- 6:25pm: Jr./Sr. High School – tour of building
- 6:45pm (when tour of building is completed): Budget Hearing
- 7:00pm (when Budget Hearing completed): Regular Business Board Meeting

Call to Order – Time: \_\_\_\_\_

Roll Call:

|              |                |             |
|--------------|----------------|-------------|
| Aper _____   | Craig _____    |             |
| Miller _____ | Phillips _____ |             |
| Groth _____  | Zinser _____   | Cross _____ |

Motion by \_\_\_\_\_ to suspend the rules while the Board takes a tour of the Grade School and High School buildings. Seconded by \_\_\_\_\_.

Roll Call:

|                |              |              |
|----------------|--------------|--------------|
| Cross _____    | Aper _____   |              |
| Craig _____    | Miller _____ |              |
| Phillips _____ | Groth _____  | Zinser _____ |

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Motion by \_\_\_\_\_ to resume the rules for the Budget Hearing and Regular Board Meeting. Seconded by \_\_\_\_\_.

Roll Call:

|              |             |                |
|--------------|-------------|----------------|
| Miller _____ | Aper _____  |                |
| Zinser _____ | Cross _____ |                |
| Groth _____  | Craig _____ | Phillips _____ |

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Roll Call:

|             |               |            |
|-------------|---------------|------------|
| Aper ____   | Craig ____    |            |
| Miller ____ | Phillips ____ |            |
| Groth ____  | Zinser ____   | Cross ____ |

Motion by \_\_\_\_\_ to conduct the hearing for the Hartsburg-Emden Community Unit School District # 21 Fiscal Year 2021 Budget. Seconded by \_\_\_\_\_.

All in favor:

Yea \_\_\_\_  
Nay \_\_\_\_

Presentation on the proposed Budget for FY21 by Mr. Wisniewski

- Call for Public Input

Budget Hearing Adjourned:

Roll Call:

|               |             |             |
|---------------|-------------|-------------|
| Cross ____    | Aper ____   |             |
| Craig ____    | Miller ____ |             |
| Phillips ____ | Groth ____  | Zinser ____ |

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Call to Order: Regular Board Meeting

|             |             |               |
|-------------|-------------|---------------|
| Craig ____  | Aper ____   |               |
| Zinser ____ | Cross ____  |               |
| Groth ____  | Miller ____ | Phillips ____ |

Introduction of Guests

Persons Wishing to Address the Board

Focus on Education

Consent Agenda

- Approve Agenda
- Approve minutes of the August 17, 2020 meeting
- Approve payment of payroll and monthly bills
- Approve Activity Report
- Approve Financial Report
- Approve Treasurer's Report
- Approval of Administrator and Teacher Salary and Benefits 2020 Report

Motion by \_\_\_\_\_ to approve the Consent Agenda. Seconded by \_\_\_\_\_.

Roll Call:

|               |             |             |
|---------------|-------------|-------------|
| Phillips ____ | Craig ____  |             |
| Cross ____    | Groth ____  |             |
| Aper ____     | Miller ____ | Zinser ____ |

Correspondence Received

- a. Principal’s Report
- b. Superintendent’s Report

Old Business – Action

- a. Adopt FY2021 Hartsburg Emden CUSD # 21 Budget  
Resolved by **{Board Secretary – Dirk Aper}**

Whereas the Hartsburg Emden Community Unit School District # 21 Fiscal Year 2021 budget was posted at least 30 days prior to the hearing of the budget September 21, 2020; now, therefore, be it resolved that the fiscal year of Hartsburg Emden Community Unit School District # 21 be set as July 1, 2020 through June 30, 2021, and that the budget for the fiscal year 2021 be adopted and one copy of the same be inserted in the official records of the Board of Education of District # 21.

Motion by \_\_\_\_\_ to adopt said resolution and the official Fiscal Year 2021 budget for Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois.  
Seconded by \_\_\_\_\_.

Roll Call:

|                |              |             |
|----------------|--------------|-------------|
| Cross _____    | Aper _____   |             |
| Zinser _____   | Miller _____ |             |
| Phillips _____ | Craig _____  | Groth _____ |

New Business – Information

- a. Legislative Update
- b. COVID-19 Update
- c. Payment to King Lar for Gym Roof Project
- d. Agreement with KZ Auto Body
- e. Employment & Resignation

Motion by \_\_\_\_\_ to enter into Closed Session . . . (state reason below). Seconded by \_\_\_\_\_.

Closed Session under 5 ILCS 120/2c(9) Student disciplinary cases and under 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Roll Call:

|                |              |              |
|----------------|--------------|--------------|
| Aper _____     | Cross _____  |              |
| Craig _____    | Groth _____  |              |
| Phillips _____ | Zinser _____ | Miller _____ |

Time entering into Closed Session: \_\_\_\_\_ **{Closed Session}**

Motion by \_\_\_\_\_ to return to Open Session . . . Seconded by \_\_\_\_\_.

Time returning to Open Session: \_\_\_\_\_

Roll Call to resume to Open Session:

|              |                |             |
|--------------|----------------|-------------|
| Miller _____ | Cross _____    |             |
| Groth _____  | Aper _____     |             |
| Zinser _____ | Phillips _____ | Craig _____ |

New Business – Action

- a. Legislative Update
- b. Payment to King Lar for Gym Roof Project
- c. Agreement with KZ Auto Body
- d. Employment & Resignation

Adjournment – Time: \_\_\_\_\_