

# HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21 BOARD OF EDUCATION MEETING

Monday, February 27, 2023  
7:00 P.M.

Call to Order – Time: **7:00pm**

Roll Call:

Miller -	Aper - <b>X</b>	
Cecil - <b>X</b>	Cross - <b>X</b>	
Charron - <b>X</b>	Craig - <b>X</b>	Phillips - <b>X</b>

Introduction of Guests

Persons Wishing to Address the Board

Focus on Education

Nichole Folkman-First Book grant allowed for Summer Library-in-a-bag, was able to distribute books to every known child in the district; in June and July, gave away more than 400 books at the Lincoln 3<sup>rd</sup> Friday events; represented our school district at the American Library Association conference in Washington, D.C.; projects during the school year-weeding nonfiction books at the JH/HS; applying for grants; posting author birthday and book promotion flyers at the JH/HS; Dolly Parton Imagination Library continues; in-district book give-away events in the district; book fairs and author visit in Fall and Spring; the 2021-2022 yearbook is here and is selling well

Sgt. Josh Pharis-SRO; 19 year police officer; use of SRP-Standard Response Protocol; checking doors to make sure they are secure-checking in with students to see how their day at home, school and/or work is-working with the Drivers Ed students; working with the forensic science class; 5<sup>th</sup> grade DARE program-making good choices

Consent Agenda

- a. Approve minutes of the January 23, 2023 regular School Board Meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer's Report
- f. Approve Agenda

Motion by **Craig** to approve the Consent Agenda. Seconded by **Cecil**.

Roll Call:

Craig - <b>X</b>	Charron - <b>X</b>	
Miller -	Cecil - <b>X</b>	
Cross - <b>X</b>	Aper - <b>X</b>	Phillips - <b>X</b>

Correspondence Received

Administrative Reports

- a. Principal's Report
  - a. Ashlyn Duvall and Abby Newlun students of the month; JH basketball and HS basketball seasons came to an end; JH volleyball is ready for the post season; Kim and Shannon will attend the Kindergarten conference; Go Guardian is up and running; JH track coach interviews this week; finishing up evaluations; Mr. Michalsen retired from subbing-46 years in the district
- b. Superintendent's Report
  - a. Special Ed/AD Reports are at your seats; continue to attend meetings/professional development; boiler radiator in the gym is working; Ron Spencer wants to take the junior high basketball team to a NBA game; winter sports are ending; 1 new IEP student @ CEL on Tuesdays/Thursdays; preschool screenings are March 22<sup>nd</sup>

## Old Business – Information

- a. Executive Search for Superintendent
- b. Policy – 2<sup>nd</sup> Reading and Adoption

2:20 Powers and Duties of the School Board; Indemnification; 2:30 School District Elections; 2:50 Board Member Term of Office; 2:100 Board Member Conflict of Interest; 2:105 Ethics and Gift Ban; 2:210 Organizational School Board Meeting; 2:250 Access to District Public Records; 2:265 Title IX Sexual Harassment Grievance Procedure; 3:10 Goals and Objectives; 3:50 Administrative Personnel Other Than the Superintendent; 3:60 Administrative Responsibility of the Building Principal; 4:10 Fiscal and Business Management; 4:120 Food Services; 4:140 Waiver of Student Fees; 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 4:190 Targeted School Violence Prevention Program; 5:10 Equal Employment Opportunity and Minority Recruitment; 5:20 Workplace Harassment Prohibited; 5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest; 5:190 Teacher Qualifications; 5:200 Terms and Conditions of Employment and Dismissal; 5:220 Substitute Teachers; 5:250 Leaves of Absence; 5:270 Employment At-Will, Compensation, and Assignment; 5:280 Duties and Qualifications; 5:290 Employment Termination and Suspensions; 5:320 Evaluation; 5:330, Sick Days, Vacation, Holidays, and Leaves; 6:15 School Accountability; 6:20 School Year Calendar and Day; 6:50 School Wellness; 6:65 Student Social and Emotional Development; 6:160 English Learners; 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct; 6:250 Community Resource Persons and Volunteers; 6:255 Assemblies and Ceremonies; 6:260 Complaints About Curriculum, Instructional Materials, and Programs; 6:270 Guidance and Counseling Program; 6:280 Grading and Promotion; 6:300 Graduation Requirements; 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students; 6:340 Student Testing and Assessment Program; 7:10 Equal Educational Opportunities; 7:20 Harassment of Students Prohibited; 7:50 School Admissions and Student Transfers To and From Non-District Schools; 7:70 Attendance and Truancy; 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students; 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment; 7:190 Student Behavior; 7:250 Student Support Services; 7:285 Anaphylaxis Prevention, Response, and Management Program; 7:290 Suicide and Depression Awareness and Prevention; 7:340 Student Records; 6:260 Uniform Grievance Procedure.

## New Business – Information

- a. Legislative Update
- b. Lincolnland Regional Delivery System (LRDS) Joint Agreement Resolution
- c. Special Education Administrator Agreement with Chester East Lincoln
- d. School Board Election
- e. Employment, Resignations, & Staff Discipline

Motion by **Craig** to enter into Closed Session . . . (state reason below). Seconded by **Cross**.

Closed Session under 5 ILCS 120/2c(9) Student disciplinary cases and under 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Roll Call:

Cross - <b>X</b>	Charron - <b>X</b>	
Aper - <b>X</b>	Miller -	
Cecil - <b>X</b>	Craig - <b>X</b>	Phillips - <b>X</b>

Time entering into Closed Session: **7:52pm**

*{Closed Session}*

Motion by **Craig** to return to Open Session . . . Seconded by **Charron**.

Time returning to Open Session: **8:38pm**

Roll Call to resume to Open Session:

Craig - <b>X</b>	Charron - <b>X</b>	
Cecil - <b>X</b>	Miller -	
Cross - <b>X</b>	Aper - <b>X</b>	Phillips - <b>X</b>

## Old Business – Action

- a. Executive Search for Superintendent
- b. Policy – 2<sup>nd</sup> Reading and Adoption

New Business – Action

- a. Lincolnland Regional Delivery System (LRDS) Joint Agreement Resolution
- b. Special Education Administrator Agreement with Chester East Lincoln
- c. Employment, Resignations, & Staff Discipline

Adjournment – Time: **8:41pm**

# Suggested Motions

## February 27, 2023

### Old Business Action:

Motion by **Craig** to approve the agreement with IASB (Illinois Association of School Boards) Agreement to assist with the process of an Executive Search for a new Superintendent. Seconded by **Cecil**.

Cecil - <b>X</b>	Cross - <b>X</b>	
Craig - <b>X</b>	Charron - <b>X</b>	
Miller -	Aper - <b>X</b>	Phillips - <b>X</b>

Motion by **Craig** to approve the following policies . . .

2:20 Powers and Duties of the School Board; Indemnification; 2:30 School District Elections; 2:50 Board Member Term of Office; 2:100 Board Member Conflict of Interest; 2:105 Ethics and Gift Ban; 2:210 Organizational School Board Meeting; 2:250 Access to District Public Records; 2:265 Title IX Sexual Harassment Grievance Procedure; 3:10 Goals and Objectives; 3:50 Administrative Personnel Other Than the Superintendent; 3:60 Administrative Responsibility of the Building Principal; 4:10 Fiscal and Business Management; 4:120 Food Services; 4:140 Waiver of Student Fees; 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 4:190 Targeted School Violence Prevention Program; 5:10 Equal Employment Opportunity and Minority Recruitment; 5:20 Workplace Harassment Prohibited; 5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest; 5:190 Teacher Qualifications; 5:200 Terms and Conditions of Employment and Dismissal; 5:220 Substitute Teachers; 5:250 Leaves of Absence; 5:270 Employment At-Will, Compensation, and Assignment; 5:280 Duties and Qualifications; 5:290 Employment Termination and Suspensions; 5:320 Evaluation; 5:330, Sick Days, Vacation, Holidays, and Leaves; 6:15 School Accountability; 6:20 School Year Calendar and Day; 6:50 School Wellness; 6:65 Student Social and Emotional Development; 6:160 English Learners; 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct; 6:250 Community Resource Persons and Volunteers; 6:255 Assemblies and Ceremonies; 6:260 Complaints About Curriculum, Instructional Materials, and Programs; 6:270 Guidance and Counseling Program; 6:280 Grading and Promotion; 6:300 Graduation Requirements; 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students; 6:340 Student Testing and Assessment Program; 7:10 Equal Educational Opportunities; 7:20 Harassment of Students Prohibited; 7:50 School Admissions and Student Transfers To and From Non-District Schools; 7:70 Attendance and Truancy; 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students; 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment; 7:190 Student Behavior; 7:250 Student Support Services; 7:285 Anaphylaxis Prevention, Response, and Management Program; 7:290 Suicide and Depression Awareness and Prevention; 7:340 Student Records; 6:260 Uniform Grievance Procedure.

as presented. Seconded by **Cecil**.

Cross - <b>X</b>	Craig - <b>X</b>	
Aper - <b>X</b>	Charron - <b>X</b>	
Miller -	Cecil - <b>X</b>	Phillips - <b>X</b>

### New Business Action:

Motion by **Cross** to renew the Lincolnland Regional Delivery System (LRDS) Joint Agreement Resolution as presented. Seconded by **Craig**.

Charron - <b>X</b>	Cross - <b>X</b>	
Craig - <b>X</b>	Aper - <b>X</b>	
Miller -	Cecil - <b>X</b>	Phillips - <b>X</b>

Motion by **Craig** to continue our agreement with Chester East Lincoln School District to sub contract Ashley Aper for Special Education Administrative Services for the 2022-2023 school year. Seconded by **Charron**.

Cross - <b>X</b>	Miller -
Craig - <b>X</b>	Cecil - <b>X</b>
Charron - <b>X</b>	Phillips - <b>X</b>

Motion by **Cross** to hire John Bell as an Assistant High School Boy's Baseball Coach and Junior High Head Coach per salary schedule. Seconded by **Charron**.

Cross - <b>X</b>	Cecil - <b>X</b>	
Craig - <b>X</b>	Aper - <b>Present</b>	
Charron - <b>X</b>	Miller -	Phillips - <b>X</b>

Motion by **Craig** to approve the superintendent's recommendation to hire Aaron Folkman as a Driver for RAS (Regional Alternative School) at a rate of \$15.00 per hour. Seconded by **Cecil**.

Miller -	Cecil - <b>X</b>	
Aper - <b>X</b>	Charron - <b>X</b>	
Cross - <b>X</b>	Craig - <b>X</b>	Phillips - <b>X</b>

Motion by **Aper** to approve the superintendent's recommendation to hire Richard Deters as a Driver for RAS (Regional Alternative School) at a rate of \$15.00 per hour. Seconded by **Craig**.

Miller -	Cecil - <b>X</b>	
Cross - <b>X</b>	Aper - <b>X</b>	
Charron - <b>X</b>	Craig - <b>X</b>	Phillips - <b>X</b>

Motion by **Charron** to adjourn **at 8:41pm**. Seconded by **Craig**.

All in favor:  
Yea - **6**  
  
Nay -

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Greg Phillips, President

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Dirk Aper, Secretary