

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21
BOARD OF EDUCATION MEETING**

Monday, September 21, 2020

**THE PUBLIC CAN ATTEND THIS MEETING
IN-PERSON ATTENDANCE WILL BE LIMITED TO 20
(in the Jr./Sr. High School Cafeteria at 6:45pm)**

Due to the Phase IV guidelines regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this School Board Meeting will be held in the Jr./Sr. High School Cafeteria as to maintain 6 feet social distancing requirements. If the public wishes to attend, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request a seat (face masks will be required for public attendance). If seats fill up, you will also be able to attend by phone, dial in and listen to the School Board Meeting and/or provide comment during public comment period.

Prior to the meeting, you may also submit a public comment remotely by email, please send an email to the Superintendent at twisniewski@hartem.org, and inserting in the subject line for the email "Public Comment for School Board Meeting on 9-21-20". Your comments will be read during the "Persons Wishing to Address the Board" section of the meeting. Please call the Superintendent at 217-642-5244 between 8:00am – 1:00pm or by email at twisniewski@hartem.org and we'll make sure you are set up to attend the meeting.

- 6:00pm: Grade School Library – tour of building
- 6:25pm: Jr./Sr. High School – tour of building
- 6:45pm (when tour of building is completed): Budget Hearing
- 7:00pm (when Budget Hearing completed): Regular Business Board Meeting

Call to Order – Time: 6:06pm

Roll Call:

Aper - X	Craig - X	
Miller - X	Phillips - X	
Groth -	Zinser -	Cross - X

Motion by **Aper** to suspend the rules while the Board takes a tour of the Grade School and High School buildings. **Seconded by Craig.**

Roll Call:

Cross -	Aper - X	
Craig - X	Miller - X	
Phillips - X	Groth -	Zinser -

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Motion by **Aper** to resume the rules for the Budget Hearing and Regular Board Meeting. **Seconded by Craig at 6:56pm.**

Roll Call:

Miller - X	Aper - X	
Zinser - X	Cross - X	
Groth - X	Craig - X	Phillips - X

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Roll Call:

Aper - X	Craig - X	
Miller - X	Phillips - Present	
Groth - X	Zinser - Present	Cross - Present

Motion by **Zinser** to conduct the hearing for the Hartsburg-Emden Community Unit School District # 21 Fiscal Year 2021 Budget. Seconded by **Cross**.

All in favor:

Yea - 7
Nay -

Presentation on the proposed Budget for FY21 by Mr. Wisniewski

- Call for Public Input

Budget Hearing Adjourned **at 7:06pm**:

Roll Call:

Cross - X	Aper - X	
Craig - X	Miller - X	
Phillips - X	Groth - X	Zinser - X

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Call to Order: Regular Board Meeting at 7:06pm

Craig - Yes	Aper - Here	
Zinser - Present	Cross - Present	
Groth - Present	Miller - Present	Phillips - Present

Introduction of Guests

Persons Wishing to Address the Board

Focus on Education

Consent Agenda

- Approve Agenda
- Approve minutes of the August 17, 2020 meeting
- Approve payment of payroll and monthly bills
- Approve Activity Report
- Approve Financial Report
- Approve Treasurer's Report
- Approval of Administrator and Teacher Salary and Benefits 2020 Report

Motion by **Miller** to approve the Consent Agenda. Seconded by **Craig**.

Roll Call:

Phillips - X	Craig - X	
Cross - X	Groth - X	
Aper - X	Miller - X	Zinser - X

Correspondence Received

- a. Principal's Report
 - a. The district will be starting the required drills soon; Mrs. Folkman is working on a plan to attempt a Virtual Family Reading Night/Book Fair; Mrs. Feltes is working on career exploration-virtually; half of the senior class will be taking the SAT this Wednesday, Sept 23; progress reports are at the end of the week; junior high baseball regionals started today, junior high softball regionals start September 24th; high school volleyball and high school basketball are in contact days now
- b. Superintendent's Report
 - a. Next month marks 2 years since starting the A/C project; III conference is cancelled; internship with Clinton school district for chief financial endorsement starting soon; Lincoln Community High School is doing remote learning Thanksgiving break through Christmas break-does Hartsburg-Emden want to follow suit-looking for direction-2 objections; 1 special ed student started the year remote but has since moved to in-person learning

Old Business – Action

- a. Adopt FY2021 Hartsburg Emden CUSD # 21 Budget
Resolved by {Board Secretary – Dirk Aper}

Whereas the Hartsburg Emden Community Unit School District # 21 Fiscal Year 2021 budget was posted at least 30 days prior to the hearing of the budget September 21, 2020; now, therefore, be it resolved that the fiscal year of Hartsburg Emden Community Unit School District # 21 be set as July 1, 2020 through June 30, 2021, and that the budget for the fiscal year 2021 be adopted and one copy of the same be inserted in the official records of the Board of Education of District # 21.

Motion by **Zinser** to adopt said resolution and the official Fiscal Year 2021 budget for Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois.
Seconded by **Groth**.

Roll Call:

Cross - X	Aper - X	
Zinser - X	Miller - X	
Phillips - X	Craig - X	Groth - X

New Business – Information

- a. Legislative Update
 - a. Working on Evaluation Relief Bill
- b. COVID-19 Update
 - a. USDA free meal program for districts through 12/31/2020
- c. Payment to King Lar for Gym Roof Project
- d. Agreement with KZ Auto Body
- e. Employment & Resignation
 - a. Still need a bus monitor and custodian

New Business – Action

- a. Legislative Update
- b. Payment to King Lar for Gym Roof Project
- c. Agreement with KZ Auto Body
- d. Employment & Resignation

Adjournment – Time: **8:17pm**

Suggested Motions September 21, 2020

Motion by **Zinser** to approve King Lar – Contractor’s Application for Payment – in the amount of \$27,151.20 for the work completed on the gym roof. Seconded by **Craig**.

Aper – X	Cross - X	
Craig - X	Groth - X	
Phillips - X	Zinser - X	Miller - X

Motion by **Cross** to approve agreement with the KZ Auto Body for services in exchange for district old truck as presented. Seconded by **Craig**.

Craig - X	Groth - X	
Aper – X	Miller - X	
Cross - X	Zinser - - - -	Phillips - X

Motion by **Craig** to approve Jonathan Popper as Jr./Sr. High Music Teacher for the 2020-21 school year per salary schedule. Seconded by **Zinser**.

Zinser - X	Cross - X	
Miller - X	Groth - X	
Aper – X	Craig - X	Phillips - X

Motion by **Miller** to approve Lorri Smith as Jr./Sr. High School Assistant Cook/Dishwasher for the 2020-2021 school year at a salary of \$11.50 and Bus Monitor for the 2020-2021 school year at a salary of \$11.00. Seconded by **Cross**.

Craig - X	Miller - X	
Aper – X	Cross - X	
Groth - X	Zinser - X	Phillips - X

Motion by **Zinser** to adjourn at **8:17pm**. Seconded by **Miller**.

Yea - 7
Nay –

Greg Phillips, President

Dirk Aper, Secretary