


SUBSTITUTE TEACHER SIGN UP DAY



Monday, December 17th

2:00 - 3:00 Turn in Sub Paperwork

3:00 - 6:00 Short-Term Sub Training*

APPLYING FOR A SUB LICENSE?

-Bring official/sealed transcripts showing your bachelor's degree

APPLYING FOR STS LICENSE?

- Bring official/sealed transcripts showing your associate's degree or 60 college credit hours
-Plan on staying for the required STS training from 3-6*

IN ADDITION TO TRANSCRIPTS - EVERYONE SHOULD BRING:

- Completed Substitute Authorization Packet
(this can be found at roe17.org/licensure/substitute-teaching)
- Credit card to pay for application and registration fees
- Photo ID
- \$60 Cash/Check or Debit Card for fingerprinting

Fingerprinting will be available on site.

200 W. Front Street, Suite 500D Bloomington, IL 61701

309-888-5120

www.roe17.org