

HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21 BOARD OF EDUCATION MEETING

Monday, May 21, 2018
7:00 P.M.

Call to Order – Time: **7:00pm**

Roll Call:

| | | |
|------------|-------------|--------------|
| Booth - X | Aper - X | |
| Zinser - X | Cross - X | |
| Groth - X | Beekman - X | Phillips - X |

Introduction of Guests

Persons Wishing to Address the Board

- a. Senior Class of 2019 – Senior Trip
- b. Nichole Folkman – Dolly Parton – Imagination Library
 - a. Birth-5 years old will receive a free book every month; Dolly Parton started this program in her state of Tennessee; have to sign 5 year contract; run by the Future Educators; awarded \$5,000 grant as well!!!

Consent Agenda

- c. Approve minutes of the April 16, 2018 meeting
- d. Approve payment of payroll and monthly bills
- e. Approve Activity Report
- f. Approve Financial Report
- g. Approve Treasurer’s Report
- h. Approve Agenda

Motion by **Aper** to approve the Consent Agenda. Seconded by **Groth**.

Roll Call:

| | | |
|-------------|--------------|-----------|
| Beekman - X | Phillips - X | |
| Groth - X | Zinser - X | |
| Cross - X | Aper – X | Booth - X |

Correspondence Received

Thank you from Emden Elementary for the food for Teacher Appreciation week.

Administrative Reports

- a. Principal’s Report
 - a. Getting down to the end of the year; Graduation and Promotion went well; FFA banquet and Prom are done and went well; David Flood was our guest speaker last week and he did an excellent job; GS field day/color run tomorrow; Spring Sports awards are tomorrow night; 2:00 dismissal and high school finals are Wednesday 05/23 and Thursday 05/24; handbook changes will be covered shortly; 1 candidate for Ag/FFA position-recommend for hire
- b. Superintendent’s Report
 - a. Finished ISAL-graduation 05/11/18-thank you again for the opportunity to be a part of the program; E-Rate funding wrapped up for next year; budget hearing next month; School Board conference in November-need a head count soon; Friday, August 25th-Staff Appreciation cookout; 1 ECE student for next year

Old Business – Information

- a. District Strategic Plan
 - i. This was implemented to give the administration/staff some direction; districts with no plan/goals move in opposite directions; 9 different meetings were held-last one was April 11th

Old Business – Action

- a. District Strategic Plan

New Business – Information

- b. Legislative Update-**2 weeks before they are out, no budget**
- c. Fiscal Year 2018 Budget Update/Amended
 - i. to be displayed for 30 days . . . Hearing & Approval in June
- d. Memorandum of Understanding
- e. Addendum to Administrative Contracts
- f. Support Staff Insurance
- g. Prevailing Wage Resolution
 - i. new rules . . . no longer needs to be posted in newspaper
- h. Student Handbook Revisions for 2017-18
 - i. **Names and date changes; college visits will be granted for 9th and 10th graders; early graduation requirements/guidelines**
- i. Imagination Library
- j. Senior Trip 2019
- k. Employment
- l. Approval of Superintendent for Transportation Requirements

Motion by **Zinser** to enter into Closed Session . . . (state reason below). Seconded by **Booth**.

Closed Session under 5 ILCS 120/2c(9) Student disciplinary cases, 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity and under 5 ILCS 120/2c(2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Roll Call:

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|---------------------|--------------------|------------------|
| Cross - X | Aper - X | |
| Zinser - X | Booth - X | |
| Phillips - X | Beekman - X | Groth - X |

Time entering into Closed Session: - **8:58 pm**

{Closed Session}

Motion by **Booth** to return to Open Session. Seconded by **Zinser**.

Time returning to Open Session: **9:37 pm**

Roll Call:

| | | |
|-------------------|---------------------|-----------------|
| Booth - X | Cross - X | |
| Groth - X | Beekman - X | |
| Zinser - X | Phillips - X | Aper - X |

New Business – Action

- a. Memorandum of Understanding
- b. Addendum to Administrative Contracts
- c. Support Staff Insurance
- d. Prevailing Wage Resolution
- e. Student Handbook Revisions for 2018-19
- f. Imagination Library
- g. Senior Trip 2019
- h. Employment
- i. Approval of Superintendent for Transportation Requirements

Adjournment – Time: **9:42 pm**

Suggested Motions

May 21, 2018

Motion by **Aper** to approve District Strategic Plan as presented. Seconded by **Booth**.

| | | |
|-------------|--------------|-----------|
| Groth - X | Booth - X | |
| Zinser - X | Phillips - X | |
| Beekman - X | Aper - X | Cross - X |

Motion by **Zinser** to approve the Memorandum of Understanding as presented. Seconded by **Beekman**.

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|-------------|--------------|----------|
| Zinser - X | Groth - X | |
| Beekman - X | Cross - X | |
| Booth - X | Phillips - X | Aper - X |

Motion by **Zinser** to approve the Addendum to Administrative Contracts as presented. Seconded by **Cross**.

| | | |
|--------------|------------|-----------|
| Phillips - X | Zinser - X | |
| Booth - X | Cross - X | |
| Beekman - X | Aper - X | Groth - X |

Motion by **Beekman** to approve a \$50 increase for insurance to \$270 per month Board Paid for support staff. Seconded by **Zinser**.

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|--------------|-------------|-----------|
| Phillips - X | Cross - X | |
| Aper - X | Beekman - X | |
| Groth - X | Zinser - X | Booth - X |

Motion by **Beekman** to adopt the Prevailing Wage Resolution as presented. Seconded by **Aper**.

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|------------|-------------|--------------|
| Groth - X | Beekman - X | |
| Zinser - X | Aper - X | |
| Booth - X | Cross - X | Phillips - X |

Motion by **Cross** to approve Student Handbook Revisions for 2018-19 as presented. Seconded by **Booth**.

| | | |
|-------------|--------------|-----------|
| Aper - X | Phillips - X | |
| Beekman - X | Booth - X | |
| Zinser - X | Groth - X | Cross - X |

Motion by **Booth** to approve the district participating in the Imagination Library program. Seconded by **Groth**.

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|--------------|-----------|------------|
| Cross - X | Aper - X | |
| Beekman - X | Booth - X | |
| Phillips - X | Groth - X | Zinser - X |

If needed

Motion by **Cross** to approve the Class of 2019 Senior Trip as presented. Seconded by **Zinser**.

Booth - **X** Zinser - **X**
Cross - **X** Aper - **No**
Beekman - **X** Groth - **No** Phillips - **Present**

Motion by **Zinser** to employ Kenyon Jodlowski as Agriculture Teacher/FFA Sponsor for the 2018-2019 school year. Seconded by **Booth**.

Cross - **X** Phillips - **X**
Booth - **X** Beekman - **X**
Zinser - **X** Aper - **X** Groth - **X**

Motion by **Cross** to approve Kaylee Beekman as paid (per Collective Bargaining Agreement) High School Assistant Volleyball Coach and unpaid/volunteer Junior High School Assistant Volleyball Coach for the 2018-2019 school year. Seconded by **Booth**.

Booth - **X** Phillips - **X**
Groth - **X** Aper - **X**
Cross - **X** Zinser - **X** Beekman - **Present**

Motion by **Zinser** to approve Roger Michalsen (per contract, as presented) as an Instructor for dual credit class offered through Heartland Community College. Seconded by **Aper**.

Zinser - **X** Groth - **X**
Phillips - **X** Cross - **X**
Aper - **X** Beekman - **X** Booth - **X**

Motion by **Booth** to employ Nichole Folkman as District Librarian for the 2018-2019 school year. Seconded by **Cross**.

Groth - **X** Beekman - **X**
Zinser - **X** Aper - **X**
Booth - **X** Cross - **X** Phillips - **X**

Motion by **Beekman** to approve the superintendent to perform the duties for all transportation requirements which will consume over 5% of his overall time. Seconded by **Booth**.

Aper - **X** Beekman - **X**
Zinser - **X** Groth - **X**
Phillips - **X** Cross - **X** Booth - **X**

Motion by **Beekman** to employ Addam Hoerbert as a summer maintenance worker at a salary of \$8.25. Seconded by **Booth**.

Zinser - **X**
Phillips - **X**
Aper - **X**

Beekman - **X**
Groth - **X**
Booth - **X**

Cross - **X**

Motion by **Zinser** to adjourn. Seconded by **Booth**.

All in favor:
Yea - 7
Nay -

Greg Phillips, President

Dirk Aper, Secretary