

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21  
BOARD OF EDUCATION MEETING**

**Monday, June 15, 2020  
6:40 P.M.**

THE PUBLIC CAN ATTEND THIS MEETING  
IN-PERSON ATTENDANCE WILL BE LIMITED TO 20  
unvaccinated individuals  
(in the Jr./Sr. High School Cafeteria at 7:00pm)

Due to the Phase V guidelines regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this School Board Meeting will be held in the Jr./Sr. High School Cafeteria as to maintain 6 feet social distancing requirements for unvaccinated individuals. If the public wishes to attend, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request a seat (face masks will be required for unvaccinated individuals in public attendance). If seats fill up, you will also be able to attend by phone, dial in and listen to the School Board Meeting and/or provide comment during public comment period.

Prior to the meeting, you may also submit a public comment remotely by email, please send an email to the Superintendent at [twisniewski@hartem.org](mailto:twisniewski@hartem.org), and inserting in the subject line for the email "Public Comment for School Board Meeting on 6-21-21". Your comments will be read during the "Persons Wishing to Address the Board" section of the meeting. Please call the Superintendent at 217-642-5244 between 8:00am – 1:00pm by Monday June 21, 2021 or by email at [twisniewski@hartem.org](mailto:twisniewski@hartem.org) if you wish to attend the meeting and we will make sure you are able to attend the meeting.

Call to Order – Time: **6:40pm**

Tuition Free Waiver:

Roll Call:

Craig - <b>Here</b>	Charron - <b>Here</b>	
Miller - <b>Here</b>	Phillips - <b>Present</b>	
Cecil - <b>Here</b>	Cross -	Aper -

Motion by **Miller** to conduct the hearing for the Hartsburg Emden Community Unit School District # 21 Tuition Free Waiver. Seconded by **Cecil**.

All in favor:     Yea - **5**  
                          Nay -

Presentation on the proposed of the Tuition Free Waiver by Mr. Wisniewski

- Call for Public Input

Tuition Free Waiver Hearing Adjourned – Time: **6:43pm**

Roll Call:

Phillips - <b>Y</b>	Charron - <b>Y</b>	
Craig - <b>Y</b>	Miller - <b>Y</b>	
Cecil - <b>Y</b>	Cross -	Aper -

Call to Order – Time: **6:45pm**

E-Learning Waiver:

Roll Call:

Cecil - <b>Here</b>	Charron - <b>Here</b>	
Miller - <b>Here</b>	Phillips - <b>Present</b>	
Craig - <b>Here</b>	Cross -	Aper -

Motion by **Craig** to conduct the hearing for the Hartsburg Emden Community Unit School District # 21 E-Learning Plan Waiver. Seconded by **Miller**.

All in favor:    Yea - 5  
                         Nay -

Presentation on the proposed of the E-Learning Plan Waiver by Mr. Wisniewski  
**Schools can use E-Learning in place of snow/emergency days-already submitted to ROE**

- Call for Public Input

E-Learning Waiver Plan Hearing Adjourned – Time: **6:48pm**

Roll Call:  
Charron - **Y**    Cecil - **Y**  
Phillips - **Y**    Miller - **Y**  
Craig - **Y**    Cross -    Aper -

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Call to Order – Time: **6:50pm**

Budget Hearing:

Roll Call:  
Miller - **Here**    Craig - **Here**  
Charron - **Here**    Phillips - **Present**  
Cecil - **Here**    Cross -    Aper -

Motion by **Craig** to conduct the hearing for the Hartsburg Emden Community Unit School District # 21 Fiscal Year 2021 Amended Budget. Seconded by **Miller**.

All in favor:    Yea - 5  
                         Nay -

Presentation on the proposed Amended Budget for FY21 by Mr. Wisniewski  
• Call for Public Input

Budget Hearing Adjourned – Time: **6:56pm**

Roll Call:  
Phillips - **Y**    Cecil - **Y**  
Craig - **Y**    Miller - **Y**  
Charron - **Y**    Cross -    Aper -

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Roll Call for Regular Board Meeting – Time: **7:00pm**

Miller - **Present**    Phillips - **Present**  
Charron - **Here**    Craig - **Here**  
Cecil - **Here**    Cross -    Aper -

Introduction of Guests

Persons Wishing to Address the Board

**Consent Agenda**

- a. Approve minutes of the May 17, 2021 meeting
- b. Approve minutes of the June 14, 2021 special meeting
- c. Approve payment of payroll and monthly bills
- d. Approve Activity Report
- e. Approve Financial Report
- f. Approve Treasurer’s Report
- g. 13 Month Bills
- h. Approve Agenda

Motion by **Craig** to approve the Consent Agenda. Seconded by **Charron**.

Roll Call:

Miller - <b>X</b>	Craig - <b>X</b>	
Cecil - <b>X</b>	Charron - <b>X</b>	
Phillips - <b>X</b>	Cross -	Aper -

**Correspondence Received**

**Administrative Reports**

- a. Superintendent’s Report
  - a. End of the school year went well; Graduation and Promotion went well; the staff really seemed to enjoy the staff cookout; signed up 4 members for the school board conference-3<sup>rd</sup> weekend of November; no guidance for next school year just yet; 1 full week in Logan County with no positive cases; no AD update and no Special Ed update; been working on closing out school year, preparing waivers and getting ready for the board meeting

**Old Business – Information**

- a. Tuition Free Waiver
- b. E-Learning Plan Waiver
- c. Adopt FY2021 Hartsburg Emden CUSD # 21 Amended Budget

**Old Business – Action**

- a. Tuition Free Waiver
- b. E-Learning Plan
- c. Amended Budget

*Board President (Greg Phillips):* Be it resolved that the School Board of Education of Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois shall waiver and make modification of State Board Rules and/or School Code Mandates application process to allow the district to accept tuition free non-resident children of employees of Hartsburg-Emden C.U.S.D. #21 for fiscal years 2022 through fiscal year 2026.

*Board President (Greg Phillips):* Be it resolved, that the School Board of Education of Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois may use e-learning days in place of school emergency days in according to Public Act 101-0012 and in accordance to the Hartsburg-Emden E-Learning Plan for fiscal years 2022 through fiscal year 2024.

*Board President (Greg Phillips):* Be it resolved, whereas the Hartsburg Emden Community Unit School District # 21 Fiscal Year 2021 budget was posted at least 30 days prior to the hearing of the budget June 21, 2021; now, therefore, be it resolved that the fiscal year of Hartsburg Emden Community Unit School District # 21 be set as July 1, 2020 through June 30, 2021, and that the budget for the fiscal year 2021 be adopted and one copy of the same be inserted in the official records of the Board of Education of District # 21.

**New Business – Information**

- a. Legislative Update
  - a. June 19<sup>th</sup> will be an observed holiday-schools to be closed starting 2023

- b. Summer School Update
  - a. 40 students were invited-9 for the first session and 13 for the session accepted-it is going well so far
- c. Summer Maintenance Update
  - a. All 3 workers are doing a great job-the crew will be headed to the GS in the next few weeks-tour of the HS building last night during the Hartsburg 150<sup>th</sup> celebration
- d. School Resource Officer
- e. Approval of Collective Bargaining Agreement
- f. Approval of Support Staff Salaries
  - a. Work on bumping up to meet \$15.00/hour minimum wage
- g. Addendum to Superintendent's Contract
- h. Insurance Increases for Non-Teaching Staff
- i. FY 21 Board Meeting Dates
- j. Meal Prices for 2020-21 School Year
- k. Registration Fees for 2020-21 School Year
- l. Approval of Overnight Basketball Trip
- m. Approval of Sports Services Agreement with HMC (Hopedale Medical Complex)
- n. Resolution to Transfer FY21 Working Cash Interest (Fund 70) to the Operations & Maintenance (Fund 20)
- o. Destruction of Closed Session Recordings Under Open Meetings Act
- p. Employment & Resignations

Motion by **Craig** to enter into Closed Session . . . (state reason below). Seconded by **Miller**.

Closed Session under 5 ILCS 120/2c(9) Student disciplinary cases, 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity and under 5 ILCS 120/2c(2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Roll Call:

Cecil - <b>X</b>	Miller - <b>X</b>	
Charron - <b>X</b>	Craig - <b>X</b>	
Phillips - <b>X</b>	Cross -	Aper -

Time entering into Closed Session: **8:17pm**

***{Closed Session}***

Motion by **Miller** to return to Open Session. Seconded by **Craig**.

Time returning to Open Session: **8:42pm**

Roll Call:

Craig - <b>Y</b>	Phillips - <b>Y</b>	
Cecil - <b>Y</b>	Charron - <b>Y</b>	
Miller - <b>Y</b>	Cross -	Aper -

**New Business – Action**

- a. Approval of Collective Bargaining Agreement
- b. Approval of Support Staff Salaries
- c. Addendum to Superintendent's Contract
- d. Insurance Increases for Non-Teaching Staff
- e. FY 21 Board Meeting Dates
- f. Meal Prices for 2020-21 School Year
- g. Registration Fees for 2020-21 School Year
- h. Approval of Overnight Basketball Trip
- i. Approval of Sports Services Agreement with HMC (Hopedale Medical Complex)
- j. Resolution to Transfer FY21 Working Cash Interest (Fund 70) to the Operations & Maintenance (Fund 20)
- k. Destruction of Closed Session Recordings Under Open Meetings Act
- l. Employment & Resignations

Adjournment – Time: **8:50pm**

# Suggested Motions

June 21, 2021

Motion by **Craig** to adopt said resolution for Tuition Free Waiver for Hartsburg Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois. Seconded by **Cecil**.

Roll Call:

Craig - <b>X</b>	Cecil - <b>X</b>	
Charron - <b>X</b>	Miller - <b>X</b>	
Phillips - <b>X</b>	Cross -	Aper -

Motion by **Craig** to adopt said resolution for E-Learning Waiver and the E-Learning Plan for Hartsburg Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois. Seconded by **Charron**.

Roll Call:

Cecil - <b>X</b>	Miller - <b>X</b>	
Charron - <b>X</b>	Phillips - <b>X</b>	
Craig - <b>X</b>	Cross -	Aper -

Motion by **Craig** to adopt said resolution and the official Fiscal Year 2021 Budget for Hartsburg Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois. Seconded by **Cecil**.

Roll Call:

Phillips - <b>X</b>	Cecil - <b>X</b>	
Craig - <b>X</b>	Charron - <b>X</b>	
Miller - <b>X</b>	Cross -	Aper -

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Motion by **Craig** to approve the teacher's Collective Bargaining Agreement from August 1, 2021 to July 31, 2025 as presented. Seconded by **Miller**.

Roll Call:

Miller - <b>X</b>	Cecil - <b>X</b>	
Craig - <b>X</b>	Charron - <b>X</b>	
Phillips - <b>X</b>	Cross -	Aper -

Motion by **Miller** to approve a salary increase **as presented** for all support staff employees for 2021-2022 as presented. Seconded by **Charron**.

Roll Call:

Phillips - <b>X</b>	Cecil - <b>X</b>	
Charron - <b>X</b>	Craig - <b>X</b>	
Miller - <b>X</b>	Cross -	Aper -

Motion by **Craig** to approve the Addendum to the Superintendent's Contract as presented. Seconded by **Cecil**.

Roll Call:

Phillips - <b>X</b>	Charron - <b>X</b>	
Miller - <b>X</b>	Craig - <b>X</b>	
Cecil - <b>X</b>	Cross -	Aper -

Motion by **Miller** to approve the Support Staff medical insurance in the amount of \$350 during fiscal year 2022. Seconded by **Craig**.

Roll Call:

Miller - <b>X</b>	Craig - <b>X</b>	
Cecil - <b>X</b>	Phillips - <b>X</b>	
Charron - <b>X</b>	Cross -	Aper -

Motion by **Craig** to approve the Administration medical insurance in the amount of \$800 during fiscal year 2022. Seconded by **Charron**.

Roll Call:

Phillips - <b>X</b>	Charron - <b>X</b>	
Cecil - <b>X</b>	Miller - <b>X</b>	
Craig - <b>X</b>	Cross -	Aper -

Motion by **Miller** to approve School Board Meeting Dates for Fiscal Year 2022 as presented. Seconded by **Charron**.

All in favor:

Yea - **5**  
Nay -

Motion by **Miller** to establish meal prices for 2021-22 school year as presented. Seconded by **Craig**.

Roll Call:

Miller - <b>X</b>	Craig - <b>X</b>	
Cecil - <b>X</b>	Phillips - <b>X</b>	
Charron - <b>X</b>	Cross -	Aper -

Motion by **Craig** to approve Registration Fees for the 2021-2022 school year as presented. Seconded by **Cecil**.

Roll Call:

Charron - <b>X</b>	Miller - <b>X</b>	
Cecil - <b>X</b>	Phillips - <b>X</b>	
Craig - <b>X</b>	Cross -	Aper -

Motion by **Craig** to approve an overnight trip for the Basketball Team to the Dells, Wisconsin to compete in a shoot-out basketball tournament, June 20 - 22, 2021. Seconded by **Charron**.

Roll Call:

Phillips - <b>X</b>	Charron - <b>X</b>	
Miller - <b>X</b>	Craig - <b>X</b>	
Cecil - <b>X</b>	Cross -	Aper -

Motion by **Phillips** to approve the Sports Services Agreement with HMC (Hopedale Medical Complex) for the 2021-2022 school year at a cost of \$1,600. Seconded by **Craig**.

Roll Call:

Phillips - <b>X</b>	Craig - <b>X</b>	
Charron - <b>X</b>	Miller - <b>X</b>	
Cecil - <b>X</b>	Cross -	Aper -

Motion by **Craig** to adopt the Resolution to Transfer FY21 Working Cash Interest to the Operations & Maintenance Fund as presented. Seconded by **Miller**.

Roll Call:

Craig - <b>X</b>	Charron - <b>X</b>	
Miller - <b>X</b>	Phillips - <b>X</b>	
Cecil - <b>X</b>	Cross -	Aper -

Motion by **Craig** to destroy audio recordings of all closed session meetings more than 18 months old per the Open Meetings Act regulations. Seconded by **Phillips**.

All in favor:

Yea - **5**  
Nay -

Motion by **Phillips** to approve the superintendent's acceptance of the retirement of Lori Lessen as District Bookkeeper. Seconded by **Charron**.

Roll Call:

Miller - <b>X</b>	Craig - <b>X</b>	
Cecil - <b>X</b>	Charron - <b>X</b>	
Phillips - <b>X</b>	Cross -	Aper -

Motion by **Craig** to approve the superintendent's acceptance of the resignation of Tony Ziemba as High School PE and Driver's Education Teacher. Seconded by **Miller**.

Roll Call:

Charron - <b>X</b>	Cecil - <b>X</b>	
Phillips - <b>X</b>	Miller - <b>X</b>	
Craig - <b>X</b>	Cross -	Aper -

Motion by **Craig** to approve **Matthew Neaville** as High School PE and Driver's Education Teacher as per salary schedule. Seconded by **Miller**.

Roll Call:

Cecil - <b>X</b>	Craig - <b>X</b>	
Phillips - <b>X</b>	Charron - <b>X</b>	
Miller - <b>X</b>	Cross -	Aper -

Motion by **Miller** to adjourn at **8:50pm**. Seconded by **Charron**.

All in favor:

Yea - **5**  
Nay -

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Greg Phillips, President

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Dirk Aper, Secretary