

# **HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21**

## **BOARD OF EDUCATION MEETING**

**Monday, July 17, 2023**  
**7:00 P.M.**

Call to Order – Time: **7:00pm**

Roll Call:

Aper – <b>X</b>	Doolin - <b>X</b>	
Eeten - <b>X</b>	Cross - <b>X</b>	
Cecil - <b>X</b>	Ballance - <b>X</b>	Phillips - <b>X</b>

Introduction of Guests

1. Chief Deputy Nate Miller
  - i. Deputy Wilkins-SRO for Hartem

Persons Wishing to Address the Board

Consent Agenda

- b. Approve minutes from June 26, 2023 board meeting
- c. Approve payment of payroll and monthly bills
- d. Approve Activity Report
- e. Approve Financial Report
- f. Approve Treasurer's Report
- g. Approve Agenda

Motion by **Cecil** to approve the Consent Agenda **as amended**. Seconded by **Eeten**.

Roll Call:

Cross - <b>X</b>	Aper - <b>X</b>	
Doolin - <b>X</b>	Eeten - <b>X</b>	
Ballance - <b>X</b>	Cecil - <b>X</b>	Phillips - <b>X</b>

Correspondence Received

Administrative Reports

- a. Principal's Report (none)
- b. Superintendent's Report
  - a. Registration today and tomorrow-until 7:00; district audit will be the 2<sup>nd</sup> week of August; continue to meet with Bushue-Faith's Law implementation; August board meeting @ 6:00 to tour grade school then tour the junior high and high school; playground equipment set up was today; still working on the transportation report; continue to work with all the different companies for the summer maintenance projects

Old Business – Information

- a. Fiscal Year 2023 Amended Budget Update

New Business – Information

- a. Legislative Update
- b. Executive Search Pamphlet
  - a. In your board packet, job is posted online and open until Sept 5th
- c. Summer Maintenance Update
  - a. GS routine work is pretty much done; JH/HS work is going well-probably ½ done
- d. Liability Insurance Renewal
- e. State Grants – Plans, Applications, and Requirements

- f. Opening TI (Teacher Institute)/Breakfast
  - a. All Board Members are invited-Welcome Back to another school year
- g. Staff Appreciation Dinner
  - a. Monday, August 28<sup>th</sup> @ Stag R Inn
- h. Fiscal Year 2024 Budget
- i. Bids received for meal programs
- j. Overnight Trips
  - a. Routine-date changes year to year
- k. Resignation & Employment
  - a. Melanie Wright and Melodye Crabtree resigned; Jacy Goodnight, Wiat Miller, Steve Awe, Shane Westen, Rase Sherwood and Jill Baker-recommended for hire
  - b. May Brooks-letter of intent to retire

New Business – Action

- a. Liability Insurance Renewal
- b. State Grants – Plans, Applications, and Requirements
- c. Milk Bid
- d. Bread Bid
- e. Commodities Bid
- f. Overnight Trips
- g. Resignations & Employment

Adjournment – Time: **8:33pm**

## Suggested Motions

July 17, 2023

Motion by **Cecil** to approve the district's insurance renewal through Unland Companies with Utica as presented for FY24. Seconded by **Eeten**.

Cross - <b>X</b>	Doolin - <b>X</b>	
Cecil - <b>X</b>	Eeten - <b>X</b>	
Aper - <b>X</b>	Balance - <b>X</b>	Phillips - <b>X</b>

Motion by **Cross** to approve State Grants – Plans, Applications, and Requirements as presented for the 2023-2024 school year. Seconded by **Cecil**.

Doolin - <b>X</b>	Ballance - <b>X</b>	
Cross - <b>X</b>	Cecil - <b>X</b>	
Aper - <b>X</b>	Eeten - <b>X</b>	Phillips - <b>X</b>

Motion by **Doolin** to accept the milk bid from Prairie Farms for the 2023-2024 school year as presented. Seconded by **Eeten**.

Ballance - <b>X</b>	Cecil - <b>X</b>	
Eeten - <b>X</b>	Cross - <b>X</b>	
Aper - <b>X</b>	Doolin - <b>X</b>	Phillips - <b>X</b>

Motion by **Cross** to accept the bread bid package from Alpha Baking Co., Inc. for the 2023-2024 school year as presented. Seconded by **Doolin**.

Aper - <b>X</b>	Doolin - <b>X</b>	
Eeten - <b>X</b>	Ballance - <b>X</b>	
Cecil - <b>X</b>	Cross - <b>X</b>	Phillips - <b>X</b>

Motion by **Aper** to accept the food bid package from M.J. Kellner Company, Inc. for the 2023-24 school year as presented. Seconded by **Eeten**.

Cecil - <b>X</b>	Cross - <b>X</b>	
Aper - <b>X</b>	Ballance - <b>X</b>	
Eeten - <b>X</b>	Doolin - <b>X</b>	Phillips - <b>X</b>

Motion by **Doolin** to accept the application for services from What Chefs Want for the 2023-24 school year as presented. Seconded by **Ballance**.

Ballance - <b>X</b>	Cecil - <b>X</b>	
Eeten - <b>X</b>	Cross - <b>X</b>	
Aper - <b>X</b>	Doolin - <b>X</b>	Phillips - <b>X</b>

Motion by **Ballance** to approve the overnight Volleyball trips for the 2023-24 school year as presented. Seconded by **Eeten**.

Ballance - <b>X</b>	Aper - <b>X</b>	
Cecil - <b>X</b>	Cross - <b>X</b>	
Doolin - <b>X</b>	Eeten - <b>X</b>	Phillips - <b>X</b>

Motion by **Cross** to approve the retirement letter from May Brooks for the end of the school year 2025-2026. Seconded by **Eeten**.

Aper - <b>X</b>	Doolin - <b>X</b>	
Cross - <b>X</b>	Ballance - <b>X</b>	
Eeten - <b>X</b>	Cecil - <b>X</b>	Phillips - <b>X</b>

Motion by **Cecil** to approve the superintendent's acceptance of the resignation **Melanie Wright** as Jr./Sr. High School Provisional Special Education Teacher. Seconded by **Eeten**.

Doolin - <b>X</b>	Ballance - <b>X</b>	
Eeten - <b>X</b>	Cross - <b>X</b>	
Cecil - <b>X</b>	Aper - <b>X</b>	Phillips - <b>X</b>

Motion by **Cecil** to approve the superintendent's acceptance of the resignation **Melodye Crabtree** as Jr./Sr. High School Assistant Cook/Dishwasher. Seconded by **Aper**.

Aper - <b>X</b>	Eeten - <b>X</b>	
Cross - <b>X</b>	Ballance - <b>X</b>	
Cecil - <b>X</b>	Doolin - <b>X</b>	Phillips - <b>X</b>

Motion by **Cross** to approve **Jacy Goodnight** as Jr./Sr. High School Provisional Special Education Teacher beginning the 2023-2024 school year as per salary schedule. Seconded by **Ballance**.

Cecil - <b>X</b>	Aper - <b>X</b>	
Doolin - <b>X</b>	Cross - <b>X</b>	
Ballance - <b>X</b>	Eeten - <b>X</b>	Phillips - <b>X</b>

Motion by **Eeten** to approve **Shane Westen** as Jr./Sr. High School Physical Education Teacher beginning the 2023-2024 school year as per salary schedule. Seconded by **Doolin**.

Doolin - <b>X</b>	Eeten - <b>X</b>	
Cross - <b>X</b>	Cecil - <b>X</b>	
Ballance - <b>X</b>	Aper - <b>X</b>	Phillips - <b>X</b>

Motion by **Ballance** to approve **Wyatt Miller** as Jr./Sr. High School Special Education Aide for \$15.00 per hour for the 2023-24 school year. Seconded by **Eeten**.

Cross - <b>X</b>	Ballance - <b>X</b>	
Doolin - <b>X</b>	Aper - <b>X</b>	
Cecil - <b>X</b>	Eeten - <b>X</b>	Phillips - <b>X</b>

Motion by **Doolin** to approve **Rase Sherwood** as Varsity High School Boys' Basketball Coach for the 2023-2024 school year. Seconded by **Eeten**.

Cross - <b>X</b>	Eeten - <b>X</b>	
Ballance - <b>X</b>	Cecil - <b>X</b>	
Aper - <b>X</b>	Doolin - <b>X</b>	Phillips - <b>X</b>

Motion by **Cecil** to approve **Steve Awe** as Junior High School Girl's Softball Head Coach for the 2023-2024 school year. Seconded by **Ballance**.

Eeten - <b>X</b>	Aper - <b>X</b>	
Cross - <b>X</b>	Cecil - <b>X</b>	
Doolin - <b>X</b>	Ballance - <b>X</b>	Phillips - <b>X</b>

Motion by **Eeten** to approve **Matt Ballance** and **Josh Riggs** as Assistant Junior High Softball Coaches. Seconded by **Doolin**.

Aper – <b>X</b>	Doolin - <b>X</b>
Cecil - <b>X</b>	Cross - <b>X</b>
Eeten - <b>X</b>	Phillips - <b>X</b>

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Motion by **Doolin** to approve **Jill Baker** as Jr./Sr. High School Assistant Cook/Dishwasher. Seconded by **Eeten**.

Aper – <b>X</b>	Cross - <b>X</b>	
Cecil - <b>X</b>	Eeten - <b>X</b>	
Doolin - <b>X</b>	Ballance - <b>X</b>	Phillips - <b>X</b>

Motion by **Cecil** to approve **Alec Hayes** as unpaid Volunteer Volleyball Assistant Coach for the 2023-24 school year. Seconded by **Eeten**.

Cross - <b>X</b>	Ballance - <b>X</b>	
Doolin - <b>X</b>	Aper - <b>X</b>	
Cecil - <b>X</b>	Eeten - <b>X</b>	Phillips - <b>X</b>

Motion by **Eeten** to approve Lunch Prices as amended for the 2023-24 school year. Seconded by **Aper**.

Cross - <b>X</b>	Ballance - <b>X</b>	
Doolin - <b>X</b>	Aper - <b>X</b>	
Cecil - <b>X</b>	Eeten - <b>X</b>	Phillips - <b>X</b>

Motion by **Cecil** to adjourn at **8:33pm**. Seconded by **Eeten**.

Yea - **7**  
Nay –

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Greg Phillips, President

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Dirk Aper, Secretary