

# HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21 BOARD OF EDUCATION MEETING

**Monday, July 19, 2021  
7:00 P.M.**

THE PUBLIC CAN ATTEND THIS MEETING  
IN-PERSON ATTENDANCE WILL BE LIMITED TO 20  
UNVACCINATED INDIVIDUALS  
(in the Jr./Sr. High School Cafeteria at 7:00pm)

Due to the Phase V guidelines regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this School Board Meeting will be held in the Jr./Sr. High School Cafeteria as to maintain 3-6 feet social distancing requirements for unvaccinated individuals. If unvaccinated individuals of the public wishes to attend, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request a seat (face masks will be required for unvaccinated individuals in public attendance). If seats fill up, you will also be able to attend by phone, dial in and listen to the School Board Meeting and/or provide comment during public comment period. Vaccinated individuals do not need to reserve a spot but will be limited to the capacity of the cafeteria.

Prior to the meeting, you may also submit a public comment remotely by email, please send an email to the Superintendent at [twisniewski@hartem.org](mailto:twisniewski@hartem.org), and inserting in the subject line for the email "Public Comment for School Board Meeting on 7-19-21". Your comments will be read during the "Persons Wishing to Address the Board" section of the meeting. Please call the Superintendent at 217-642-5244 between 8:00am – 1:00pm by Monday July 19, 2021 or by email at [twisniewski@hartem.org](mailto:twisniewski@hartem.org) if you wish to attend the meeting and we will make sure you are able to attend the meeting.

**Call to Order – Time: 7:00pm**

Roll Call:

Aper – <b>X</b>	Craig - <b>X</b>	
Miller - <b>X</b>	Phillips - <b>X</b>	
Cecil - <b>X</b>	Charron - <b>X</b>	Cross - <b>X</b>

**Introduction of Guests**

- a. Serina Baker
  1. Presentation by Board President, Greg Phillips, of High School Diploma

**Persons Wishing to Address the Board**

**Consent Agenda**

- b. Approve minutes from June 21, 2021 board meeting
- c. Approve payment of payroll and monthly bills
- d. Approve Activity Report
- e. Approve Financial Report
- f. Approve Treasurer's Report
- g. Approve Agenda

**Motion by Cross to approve the Consent Agenda. Seconded by Craig.**

Roll Call:

Cross - <b>X</b>	Aper - <b>X</b>	
Craig - <b>X</b>	Miller - <b>X</b>	
Phillips - <b>X</b>	Cecil - <b>X</b>	Charron - <b>X</b>

**Correspondence Received**

**Administrative Reports**

- a. Principal's Report

- a. Registration today and tomorrow; 2<sup>nd</sup> session of summer school begins next week; had training in the Distant Learning room-Mr. Robinson is excited to utilize the room; getting ready for Professional Development to start the school year-Teacher Institute August 16<sup>th</sup> and August 17<sup>th</sup>
- b. Superintendent's Report
  - a. Audit will be August 9<sup>th</sup>-continue to meet with Bushue; August board meeting 6:10 start time for the building tours; Transportation report is coming up; Liability Insurance renewal-2.3% drop; been working on Re-Opening Plan; been working alongside Mr. Brown; no AD report, no Spec Ed report

#### Old Business – Information

- a. Fiscal Year 2021 Budget Update
  - a. Has been submitted

#### New Business – Information

- a. Legislative Update
- b. School Board (Triple I) Conference
- c. Summer Maintenance Update
  - a. A couple rooms are getting painted since they are ahead of schedule
- d. Re-Opening Guidance
  - a. Bus riders must wear masks but will have full capacity; quarantine is 7 days; encourage parents to keep kids that don't feel well at home
- e. Liability Insurance Renewal
- f. State Grants – Plans, Applications, and Requirements
- g. Opening TI (Teacher Institute)/Breakfast-**8:00 am at the high school**
- h. Staff Appreciation Dinner-employees and spouses August 23<sup>rd</sup> at Stag R Inn
- i. Fiscal Year 2022 Budget Update-**will adjust accordingly**
- j. School Resource Officer Contract
- k. Bids received for meal programs-**on average all bids went up 10%-dairy bid only valid for 1 month**
- l. Resignation & Employment

Motion by **Cross** to enter into Closed Session . . . (state reason below). Seconded by **Aper**.

5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5 ILCS 120/2c(11) Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

Roll Call:

Cross - <b>X</b>	Aper - <b>X</b>	
Charron - <b>X</b>	Miller - <b>X</b>	
Phillips - <b>X</b>	Craig - <b>X</b>	Cecil - <b>X</b>

Time entering into Closed Session: **8:35pm**

***{Closed Session}***

Motion by **Miller** to resume to Open Session. Seconded by **Craig**.

Roll Call to resume to Open Session:

Miller - <b>X</b>	Cross - <b>X</b>	
Cecil - <b>X</b>	Craig - <b>X</b>	
Charron - <b>X</b>	Phillips - <b>X</b>	Aper - <b>X</b>

Time returning to Open Session: **8:57pm**

New Business – Action

- a. Liability Insurance Renewal
- b. State Grants – Plans, Applications, and Requirements
- c. School Resource Officer Contract
- d. Milk Bid
- e. Bread Bid
- f. Commodities Bid
- g. Resignations & Employment

Adjournment – Time: **9:00pm**

## Suggested Motions

July 19, 2021

Motion by **Craig** to approve the district's insurance renewal through Unland Companies with Utica as presented for FY22. Seconded by **Charron**.

Aper – <b>X</b>	Craig - <b>X</b>	
Cross - <b>X</b>	Phillips - <b>X</b>	
Miller - <b>X</b>	Cecil - <b>X</b>	Charron - <b>X</b>

Motion by **Miller** to approve State Grants – Plans, Applications, and Requirements as presented for the 2021-2022 school year. Seconded by **Craig**.

Phillips - <b>X</b>	Charron - <b>X</b>	
Cross - <b>X</b>	Cecil - <b>X</b>	
Aper – <b>X</b>	Miller - <b>X</b>	Craig - <b>X</b>

Motion by **Cross** to approve the School Resource Officer Contract with the Logan County Sheriff's Office for the 2021-2022 school year as presented. Seconded by **Cecil**.

Miller - <b>No</b>	Craig - <b>X</b>	
Cecil - <b>X</b>	Phillips - <b>X</b>	
Charron - <b>X</b>	Cross - <b>X</b>	Aper - <b>X</b>

Motion by **Craig** to accept the milk bid from Greg Neaveill Distributing, Inc. for the 2021-2022 school year as presented. Seconded by **Miller**.

Charron - <b>X</b>	Cecil - <b>X</b>	
Phillips - <b>X</b>	Cross - <b>X</b>	
Aper – <b>X</b>	Craig - <b>X</b>	Miller - <b>X</b>

Motion by **Miller** to accept the bread bid package from Alpha Baking Co., Inc. for the 2021-2022 school year as presented. Seconded by **Charron**.

Aper – <b>X</b>	Craig - <b>X</b>	
Miller - <b>X</b>	Charron - <b>X</b>	
Cecil - <b>X</b>	Cross - <b>X</b>	Phillips - <b>X</b>

Motion by **Cross** to accept the food bid package from M.J. Kellner Company, Inc. for the 2021-22 school year as presented. Seconded by **Miller**.

Phillips - <b>X</b>	Cross - <b>X</b>	
Aper – <b>X</b>	Craig - <b>X</b>	
Miller - <b>X</b>	Charron - <b>X</b>	Cecil - <b>X</b>

Motion by **Craig** to approve the superintendent's acceptance of the resignation of Tammy Hawley as School Bus Driver and Elementary School Teacher's Aide/Paraprofessional. Seconded by **Miller**.

Aper – <b>X</b>	Cecil - <b>X</b>	
Phillips - <b>X</b>	Craig - <b>X</b>	
Miller - <b>X</b>	Charron - <b>X</b>	Cross - <b>X</b>

Motion by **Miller** to adjourn **at 9:00pm.** Seconded by **Cecil.**

Yea - **7**

Nay –

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Greg Phillips, President

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Dirk Aper, Secretary