

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21
BOARD OF EDUCATION MEETING**

**Monday, July 17, 2017
7:00 P.M.**

Call to Order – Time: **7:01pm**

Roll Call:

Aper - Here	Beekman -	
Booth - Here	Phillips - Present	
Groth - Here	Zinser - Here	Cross - Here

Introduction of Guests

Persons Wishing to Address the Board

Consent Agenda

- a. Approve minutes from June 19, 2017 board meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer's Report
- f. Approve Agenda

Motion by **Zinser** to approve the Consent Agenda. Seconded by **Booth**.

Roll Call:

Cross - Y	Aper - Y	
Beekman -	Booth - Y	
Phillips - Y	Groth - Y	Zinser - Y

Correspondence Received

Administrative Reports

- a. Principal's Report
 - a. Start of the school year planning is underway; work with ONU for this year; asking to approve unpaid golf assistant-new guidance counselor at Delavan; recommend Nicole Schleder as junior high aide; recommend Laura Simonton for JH Scholastic Bowl; will keep board updated on Spanish teacher search; JHSB starts next week; Golf, CC, HSVB all start soon as well; no definitive registration numbers---a few leaving, a few new ones
- b. Superintendent's Report
 - a. Order of Annexation came in; continue to meet with Bushue; 1st payment in July didn't reflect new tax rate-will adjust for 2nd July payroll; August board meeting start time @ 6:15 to tour both buildings to see summer maintenance work that was done; no special ed update this month; will be starting the Transportation report, due 08/15/17

Old Business – Information

- a. Stage Curtains
 - a. The first ½ of payment sent for the curtains-everything is getting replaced
- b. Support Staff Insurance
- c. School Board (Triple I) Conference
 - a. Mr. Wisniewski, Dirk, Kent and Greg will be attending
- d. Fiscal Year 2017 Budget
 - a. Audit will be July 27th, report will come in October

Old Business – Action

- a. Stage Curtains
- b. Support Staff Insurance

New Business – Information

- a. Legislative Update
 - a. We have a budget
- b. Summer Maintenance Update
 - a. Library floor at the grade school looks nice, some hallways have gotten painted; gym floor is in progress, JHBB shed is underway; replacing the toilet upstairs that had a broken flusher; 5th grade downstairs sink was replaced; A/C units will be installed
- c. Technology Services Update
- d. Opening TI (Teacher Institute)/Breakfast
 - a. Board members are invited to attend the Opening Breakfast
- e. Staff Appreciation Dinner
 - a. Will be held at Stag R Inn on August 28th
- f. Liability Insurance Renewal
 - a. Adding cyber protection due to issues some districts faced last year
- g. Fiscal Year 2018 Budget Update
- h. Bids received for meal programs
- i. Resignation & Employment
- j. Extra-curricular Assignments

Motion by **Groth** to enter into Closed Session . . . (state reason below). Seconded by **Cross**.

Closed Session under 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Roll Call:

Cross - Y	Aper - Y	
Zinser - Y	Booth - Y	
Phillips - Y	Beekman -	Groth - Y

Time entering into Closed Session: **8:10pm**

{Closed Session}

Motion by **Aper** to resume to Open Session. Seconded by **Zinser**.

Roll Call to resume to Open Session:

Booth - Y	Cross - Y	
Groth - Y	Beekman -	
Zinser - Y	Phillips - Y	Aper - Y

Time returning to Open Session: **8:29pm**

New Business – Action

- a. Liability Insurance Renewal
- b. Milk Bid
- c. Bread Bid
- d. Commodities Bid
- e. Resignations & Employment
- f. Extra-curricular Assignments

Adjournment – Time: **8:41pm**

Suggested Motions

July 17, 2017

Motion by **Booth** to approve the use of **up to** \$10,000 in Fund 60 for the use of new Stage Curtains. Seconded by **Aper**.

Zinser - X	Groth - X	
Aper - X	Cross - X	
Booth - X	Phillips - X	Beekman -

Motion by **Booth** to approve a \$20 increase for insurance to \$220 per month Board Paid for support staff. Seconded by **Zinser**.

Phillips - X	Cross - X	
Aper - X	Beekman -	
Groth - X	Zinser - X	Booth - X

Motion by **Groth** to approve the district's insurance renewal with Unland Companies in the amount of \$66,433 for FY17. Seconded by **Zinser**.

Aper - X	Beekman -	
Cross - X	Phillips - X	
Booth - X	Groth - X	Zinser - X

Motion by **Aper** to accept the milk bid from Greg Neaveill Distributing, Inc. for the 2017-18 school year as presented. Seconded by **Zinser**.

Zinser - X	Groth - X	
Phillips - X	Cross - X	
Aper - X	Beekman -	Booth - X

Motion by **Cross** to accept the bread bid package from Alpha Baking Co., Inc. for the 2017-18 school year as presented. Seconded by **Booth**.

Aper - X	Beekman -	
Booth - X	Zinser - X	
Groth - X	Cross - X	Phillips - X

Motion by **Zinser** to accept the food bid package from M.J. Kellner Company, Inc. for the 2017-18 school year as presented. Seconded by **Booth**.

Phillips - X	Cross - X	
Aper - X	Beekman -	
Booth - X	Zinser - X	Groth - X

Motion by **Cross** to approve the superintendent's acceptance of the resignation of Nicole Schleder as Jr./Sr. Dishwasher/Assistant Cook. Seconded by **Zinser**.

Cross - X	Phillips - X	
Beekman -	Booth - X	
Zinser - X	Groth - X	Aper - X

Motion by **Booth** to approve Nicole Schleder as Jr./Sr. High School Paraprofessional for the 2017-18 school year at a salary of \$10.25 per hour pending proper licensing. Seconded by **Zinser**.

Booth - X	Cross - X	
Zinser - X	Phillips - X	
Aper - X	Beekman -	Groth - X

Motion by **Cross** to approve Megan Behrends as Jr./Sr. Dishwasher/Assistant Cook for the 2017-18 school year at a salary of \$10.00 per hour. Seconded by **Zinser**.

Zinser - X	Beekman -	
Phillips - X	Groth - X	
Aper - X	Booth - X	Cross - X

Motion by **Booth** to approve Laura Simonton as Junior High Scholastic Bowl Coach the 2017-18 school year as per collective bargaining agreement. Seconded by **Aper**.

Phillips - X	Beekman -	
Groth - X	Aper - X	
Booth - X	Cross - X	Zinser - X

Motion by **Cross** to approve Kevin Knaggs as unpaid volunteer Assistant Golf Coach for the 2017-18 school year. Seconded by **Zinser**.

Aper - X	Booth - X	
Zinser - X	Phillips - X	
Cross - X	Groth - X	Beekman -

Motion by **Booth** to approve updated extra-curricular assignments for 2017-2018 as presented per collective bargaining agreement. Seconded by **Aper**.

Groth - X	Booth - X	
Beekman -	Cross - X	
Phillips - X	Aper - X	Zinser - X

Motion by **Zinser** to adjourn at **8:41pm**. Seconded by **Booth**.

Yea - **6**
Nay -

Greg Phillips, President

Dirk Aper, Secretary