

HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21 BOARD OF EDUCATION MEETING

Monday, July 25, 2016
7:00 P.M.

Call to Order – Time: **7:00pm**

Roll Call:

| | | |
|---------------------|---------------------------|---------|
| Aper - Here | Hopkins - | |
| Booth - Here | Phillips - Present | |
| Groth - Here | Zinser - Here | Cross - |

Introduction of Guests

Persons Wishing to Address the Board

Consent Agenda

- a. Approve minutes from June 20, 2016 board meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer's Report
- f. Approve Agenda

Motion by **Booth** to approve the Consent Agenda. Seconded by **Zinser**.

Roll Call:

| | | |
|---------------------|------------------|-------------------|
| Cross - | Aper - Y | |
| Hopkins - | Booth - Y | |
| Phillips - Y | Groth - Y | Zinser - Y |

Correspondence Received

Administrative Reports

- a. Principal's Report
 - a. Buildings are coming into shape; work has begun on the agendas for the Teacher In-Services days; looking to start up DARE program this year-Logan County police were a positive presence this last year; recommend Laura Simonton for Social Studies position; search for Science teacher is still on-going, will keep board informed; half of our students are registered, 5 new students at the grade school, 3 new students at the junior high/high school; concussion base-line testing is free, there is a process for returning to school also
- b. Superintendent's Report
 - a. Auditors were here today-went well, done in 1 day; nothing really new when meeting with Steve Bushue; Ron Spencer is ok with the money donation being used at JH/HS building-will have approval by Ron on what money is used for; gym floor needs refinished in the next 1-2 years; August board meeting-meet at the grade school for tour at 6:30, followed by tour of the junior high/high school, then conduct meeting

Old Business – Information

- a. School Board (Triple I) Conference
 - a. Dirk, Kent, Greg, and Mr. Wisniewski will be attending
- b. Fiscal Year 2016 Budget
- c. Spare School Bus
- d. Softball Coop

Old Business – Action – none

- a. Spare School Bus
- b. Softball Coop

New Business – Information

- a. Summer Maintenance Update
 - a. Tour of both buildings before August board meeting, HS cafeteria roof has not been completed-will finish up tomorrow and repairs will be made; new freezer at the grade school is needed, the old one had coils freeze up; math closets are almost done
- b. Technology Services Update
- c. Staff Appreciation Dinner
 - a. Continue with Stag R Inn or have “Jay’s Place” cater our staff dinner at the Emden Community House---looking for input/direction from the board
- d. Legislative Update
- e. Liability Insurance Renewal
- f. Fiscal Year 2017 Budget Update
- g. Bids received for Breakfast/Lunch programs
- h. Resignation & Employment
- i. Extra-curricular Assignments
- j. Action Plan for Concussion Management

Motion by Booth.....Seconded by Aper

Closed Session under 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Roll Call:

| | | |
|--------------|-------------|-----------|
| Cross - Y | Aper - Y | |
| Zinser - Y | Booth - Y | |
| Phillips - Y | Hopkins - Y | Groth - Y |

Time entering into Closed Session: **9:00pm**

{Closed Session}

Motion by Aper.....Seconded by Booth

Time returning to Open Session: **9:15pm**

Roll Call to resume to Open Session:

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|------------|--------------|----------|
| Booth - Y | Cross - Y | |
| Groth - Y | Hopkins - Y | |
| Zinser - Y | Phillips - Y | Aper - Y |

New Business – Action

- a. Liability Insurance Renewal
- b. Milk Bid
- c. Bread Bid
- d. Commodities Bid
- e. Resignations & Employment
- f. Extra-curricular Assignments
- g. Action Plan for Concussion Management

Adjournment – Time: **9:20pm**

Suggested Motions

July 25, 2016

Motion by **Aper** to approve the purchase of a 71 passenger 2012 used bus from Central States Bus Sales, Inc. for the price of \$49,000. Seconded by **Zinser**.

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|------------|--------------|-------------|
| Zinser - Y | Groth - Y | |
| Aper - Y | Cross - Y | |
| Booth - Y | Phillips - Y | Hopkins - Y |

Motion by **Aper** to approve the HS Softball Cooperative Agreement with Delavan High School with Delavan being the host school. Seconded by **Phillips**.

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|--------------|-------------|-----------|
| Phillips - Y | Cross - Y | |
| Aper - Y | Hopkins - Y | |
| Groth - Y | Zinser - Y | Booth - N |

Motion by **Zinser** to approve the district's insurance renewal with Unland Companies in the amount of \$64,688 for FY17. Seconded by **Aper**.

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|-----------|--------------|------------|
| Aper - Y | Hopkins - Y | |
| Cross - Y | Phillips - Y | |
| Booth - Y | Groth - Y | Zinser - Y |

Motion by **Cross** to accept the milk bid from Greg Neaveill Distributing, Inc. for the 2016-17 school year as presented. Seconded by **Zinser**.

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| Zinser - Y | Groth - Y | |
| Phillips - Y | Cross - Y | |
| Aper - Y | Hopkins - Y | Booth - Y |

Motion by **Aper** to accept the bread bid package from Alpha Baking Co., Inc. for the 2016-17 school year as presented. Seconded by **Booth**.

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|-----------|-------------|--------------|
| Aper - Y | Hopkins - Y | |
| Booth - Y | Zinser - Y | |
| Groth - Y | Cross - Y | Phillips - Y |

Motion by **Zinser** to accept the food bid package from M.J. Kellner Company, Inc. for the 2016-17 school year as presented. Seconded by **Aper**.

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| Phillips - Y | Cross - Y | |
| Aper - Y | Hopkins - Y | |
| Booth - Y | Zinser - Y | Groth - Y |

Motion by **Aper** to approve the superintendent's acceptance of the resignation of Michael Muntz as Jr./Sr. High History Teacher & Jr./Sr. High Baseball Coach. Seconded by **Hopkins**.

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|-------------|--------------|----------|
| Cross - Y | Phillips - Y | |
| Hopkins - Y | Booth - Y | |
| Zinser - Y | Groth - Y | Aper - Y |

Motion by **Cross** to approve Laura Simonton as Jr./Sr. High History Teacher for the 2016-17 school year per salary schedule. Seconded by **Booth**.

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|------------|--------------|-----------|
| Booth - Y | Cross - Y | |
| Zinser - Y | Phillips - Y | |
| Aper - Y | Hopkins - Y | Groth - Y |

Motion by **Booth** to approve Haylie Langley as Jr./Sr. High School Paraprofessional for the 2016-17 school year at a salary of \$10.00 per hour pending proper licensing. Seconded by **Hopkins**.

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| Zinser - Y | Hopkins - Y | |
| Phillips - Y | Groth - Y | |
| Aper - Y | Booth - Y | Cross - Y |

Motion by **Zinser** to approve John Robinson as Head Coach of the High Golf Team for the 2016-2017 school year per salary schedule. Seconded by **Aper**.

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| Cross - Y | Hopkins - Y | |
| Zinser - Y | Aper - Y | |
| Phillips - Y | Booth - Y | Groth - Y |

Motion by **Hopkins** to approve Jay McAfee as Head Coach of the Junior High Baseball Team for the 2016-2017 school year per salary schedule. Seconded by **Groth**.

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|-------------|--------------|------------|
| Booth - Y | Cross - Y | |
| Groth - Y | Phillips - Y | |
| Hopkins - Y | Aper - N | Zinser - Y |

Motion by **Booth** to approve Steve Farris as an unpaid volunteer Assistant Junior High Baseball Coach for the 2016-2017 school year. Seconded by **Zinser**.

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| Phillips - Y | Groth - Y | |
| Booth - Y | Cross - Y | |
| Aper - Y | Zinser - Y | Hopkins - Y |

Motion by **Aper** to approve updated extra-curricular assignments for 2016-2017 as presented per collective bargaining agreement. Seconded by **Cross**.

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|--------------|-----------|------------|
| Groth - Y | Booth - Y | |
| Hopkins - Y | Cross - Y | |
| Phillips - Y | Aper - Y | Zinser - Y |

Motion by **Hopkins** to approve the Action Plan for Concussion Management as presented. Seconded by **Zinser**.

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|-------------|--------------|----------|
| Hopkins - Y | Zinser - Y | |
| Groth - Y | Phillips - Y | |
| Cross - Y | Booth - Y | Aper - Y |

Motion by **Aper** to adjourn. Seconded by **Booth at 9:20pm**.

Yea - 7
Nay - 0