

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21
BOARD OF EDUCATION MEETING**

**Monday, April 17, 2017
7:00 P.M.**

Call to Order – Time: _____

Roll Call:

Aper _____ Hopkins _____
Booth _____ Phillips _____
Groth _____ Zinser _____ Cross _____

Introduction of Guests

Persons Wishing to Address the Board

Focus on Education

Consent Agenda

- a. Approve minutes of the March 20, 2017 meeting
- b. Approve minutes of Negotiation Committee on February 1, March 15, March 29, and April 11 2017 meetings
- c. Approve payment of payroll and monthly bills
- d. Approve Activity Report
- e. Approve Financial Report
- f. Approve Treasurer’s Report
- g. Approve Agenda

Motion by _____ to approve the Consent Agenda. Seconded by _____.

Roll Call:

Hopkins _____ Phillips _____
Groth _____ Zinser _____
Cross _____ Aper _____ Booth _____

Old Business – Information

- a. Hartsburg Methodist Church

Old Business – Action

- a. none

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Report Results of Canvass – Mr. Wisniewski

Dirk Aper ??
Blake Beekman ??
Lawrence Groth ??
Greg Phillips ??
Tammy Zinser ??

All candidates ran uncontested and only preliminary results (from election night) are available at this moment. The unofficial results can be viewed on the Logan County Clerk and Recorder website. <u>Certified Results</u> will be made available at the Board Meeting Monday night. The official results will also be made available to anyone desiring them. Please contact the District Office located at 400 W. Front Street in Hartsburg, IL (1-217-642-5244) if you wish to know the certified election results.

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Proclaim the Results of the Election – Mr. Wisniewski

Mr. Wisniewski: I proclaim that Dirk Aper, Lawrence Groth, Greg Phillips, and Tammy Zinser have been elected to four-year terms and Blake Beekman has been elected to a two-year term to the Hartsburg-Emden C.U.S.D. # 21 Board of Education.

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Oath of Office to newly (and re-elected) Board Members

Mr. Wisniewski: I will now affirm and re-affirm the elected members of the School Board.

Mr. Wisniewski to new Board Members: Please stand, raise your right hand, and repeat after me:

I (state name) . . . do solemnly affirm that . . . I will faithfully discharge the duties of the office of member of the School Board of Education of Hartsburg-Emden Community Unit School District # 21, . . . in accordance with the Constitution of the United States, the Constitution of the State of Illinois and the laws of the State of Illinois, . . . to the best of my ability.

I further affirm that:

I shall respect taxpayer interests by serving as a faithful protector of the school district’s assets;

I shall encourage and respect the free expression of opinion by my fellow Board Members . . . and others who seek a hearing before this Board, . . . while respecting the privacy of students and employees;

I shall recognize that a Board Member has no legal authority as an individual . . . and that decisions can be made only by a majority vote at a public Board Meeting;

and I shall abide by majority decisions of the School Board, . . . while retaining the right to seek changes in such decisions through ethical and constructive channels.

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Adjourn

With there being no more old business to come before this Board, a motion by _____ to adjourn “sine die” at _____ p.m. Seconded by _____.

(Time)

All in favor:

Yea _____

Nay _____

Seating of New Board Members

Newly elected Board Members take their seats at this time.

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Organization of New Board

Superintendent, Terry Wisniewski will be acting Temporary Chairman (and Secretary) for Organizational Meeting.

Call to Order by Temporary Chairman of the Organizational Meeting – Time: _____

Roll Call:

Aper _____

Beekman _____

Booth _____

Phillips _____

Groth _____

Zinser _____

Cross _____

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Nomination for President

Temporary Chairman: Nominations are now in order for the office of President.

(any Board Member may nominate) _____ : I nominate _____ for the office of President of the Board.

Temporary Chairman: _____ has been nominated for the position of President. Are there any other nominations for the office of President?

- - (this should be stated at least 3 times)

Temporary Chairman: If there are no further nominations, nominations for the office of President are closed.

Vote on Nomination (Unanimous or Roll Call)

If only one person is nominated, the Temporary Chairman (and Secretary) record a unanimous vote for that person and that person will thereby be declared elected . . . if there is more than one nomination, a roll call vote will be recorded.

If needed,

Roll Call:

Aper _____ Beekman _____
Booth _____ Phillips _____
Groth _____ Zinser _____ Cross _____

Seating of President

Newly elected President takes his/her seat.

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Nomination for Vice-President

President: Nominations are now in order for the office of Vice-President.

(any Board Member may nominate) _____ : I nominate _____ for the office of Vice-President of the Board.

President: _____ has been nominated for the position of Vice-President. Are there any other nominations for the office of Vice-President?

- - (this should be stated at least 3 times)

President: If there are no further nominations, nominations for the office of Vice-President are closed.

Vote on Nomination (Unanimous or Roll Call)

If only one person is nominated, the President record a unanimous vote for that person and that person will thereby be declared elected . . . if there is more than one nomination, a roll call vote will be recorded.

If needed,

Roll Call:

Phillips _____ Groth _____
Cross _____ Booth _____
Beekman _____ Zinser _____ Aper _____

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Nomination for Board Secretary

President: Nominations are now in order for the office of Board Secretary.

(any Board Member may nominate) _____ : I nominate _____ for the office of Board Secretary.

President: _____ has been nominated for the position of Board Secretary. Are there any other nominations for the office of Board Secretary?
- - (this should be stated at least 3 times)

Predident: If there are no further nominations, nominations for the office of Board Secretary are closed.

Vote on Nomination (Unanimous or Roll Call)

If only one person is nominated, the President record a unanimous vote for that person and that person will thereby be declared elected . . . if there is more than one nomination, a roll call vote will be recorded.

If needed,

Roll Call:

Zinser _____ Cross _____
Phillips _____ Beekman _____
Groth _____ Aper _____ Booth _____

Seating of New Officers

Newly elected Vice-President and Board Secretary take their seats.

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Meeting Dates

The third (3rd) Monday of each month at 7:00 p.m. is the usual scheduled Board Meeting date and time. The Board establishes meeting dates each June for the following fiscal years. Those dates are posted on the schools website.

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Resolution Regarding Board Policies

President: Be it resolved that the newly organized Board of Education of Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, Illinois shall operate under the policies and procedures of the previous Board with power to amend such policies and procedures.

Motion by _____ to adopt the resolution as presented. Seconded by _____.

All in favor:

Yea _____
Nay _____

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Adjourn – Time: _____

Motion by _____ to adjourn the Organizational Meeting. Seconded by _____

All in favor:

Yea _____
Nay _____

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Newly Organized Board Meeting

Call to Order the New Board of Education – Time: _____

Roll Call:

Zinser _____ Beekman _____
Booth _____ Cross _____
Aper _____ Groth _____ Phillips _____

Correspondence Received

Administrative Reports

- a. Principal’s Report
- b. Superintendent’s Report

New Business – Information

- b. Legislative Update
- c. Negotiations Update
- d. IESA Membership
- e. Health Insurance Renewal
- f. Truck
- g. Gym Floor
- h. Employment & Resignations

Motion by _____ to enter into Closed Session . . . (state reason below). Seconded by _____.

Closed Session under 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity and under 5 ILCS 120/2c(2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Roll Call:

Cross _____ Aper _____
Zinser _____ Booth _____
Phillips _____ Beekman _____ Groth _____

Time entering into Closed Session: _____

{Closed Session}

Motion by _____ to return to Open Session. Seconded by _____.

Time returning to Open Session: _____

Roll Call:

Booth _____ Cross _____
Groth _____ Beekman _____
Zinser _____ Phillips _____ Aper _____

New Business – Action

- a. IESA Membership
- b. Health Insurance Renewal
- c. Truck
- d. Gym Floor
- e. Employment & Resignations

Adjournment – Time: _____