

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21  
BOARD OF EDUCATION MEETING**

**Monday, December 21, 2020  
6:45 P.M.**

THE PUBLIC CAN ONLY ATTEND THIS MEETING REMOTELY;  
IN-PERSON ATTENDANCE IS LIMITED TO 10  
BOARD MEMBERS OR ESSENTIAL PERSONNEL ONLY  
(in the Jr./Sr. High School Cafeteria at 6:45pm)

Due to the Governor's Executive Order regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this School Board meeting will be held remotely via [Zoom Meetings] with only Board Members or Essential Personnel only to attend. To join in the meeting, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request an invitation link. You will also be able to attend by phone, dial in and listen to the School Board Meeting and comment during public comment period.

Prior to the meeting, you can also submit a public comment remotely by email, please send an email to the Superintendent at [twisniewski@hartem.org](mailto:twisniewski@hartem.org), and inserting in the subject line for the email "Public Comment for School Board Meeting on 12-21-20". You may also call the Superintendent at 217-642-5244 between 8:00am – 1:00pm or by email at [twisniewski@hartem.org](mailto:twisniewski@hartem.org) and we'll make sure you are set up attend the meeting. Deadline for notice to attend is Monday, December 21, 2020 at 1:00pm.

Call to Order – Time: \_\_\_\_\_

Levy Hearing:

Roll Call:

Aper \_\_\_\_\_ Craig \_\_\_\_\_  
Miller \_\_\_\_\_ Phillips \_\_\_\_\_  
Groth \_\_\_\_\_ Zinser \_\_\_\_\_ Cross \_\_\_\_\_

Motion by \_\_\_\_\_ to conduct the hearing for the Hartsburg-Emden Community Unit School District # 21 Tax Levy 2020. Seconded by \_\_\_\_\_.

All in favor:

Yea \_\_\_\_\_  
Nay \_\_\_\_\_

Presentation on the proposed Levy Hearing by Mr. Wisniewski

The proposal calls for a 4.99% increase. The estimated EAV is \$47,808,983, including \$160,110 in first time property or new construction. The estimated asking total tax rate will be 5.12.

Recommend: The Board to adopt the proposed levy of \$2,373,467

- Call for Public Input

Levy Hearing Adjourned:

Roll Call:

Cross \_\_\_\_\_ Aper \_\_\_\_\_  
Craig \_\_\_\_\_ Miller \_\_\_\_\_  
Phillips \_\_\_\_\_ Groth \_\_\_\_\_ Zinser \_\_\_\_\_

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Regular Board Meeting – Time: \_\_\_\_\_

Roll Call:

Miller \_\_\_\_\_                      Aper \_\_\_\_\_  
Zinser \_\_\_\_\_                      Cross \_\_\_\_\_  
Groth \_\_\_\_\_                      Craig \_\_\_\_\_                      Phillips \_\_\_\_\_

Introduction of Guests

Persons Wishing to Address the Board

Focus on Education

- a. Postponed

Consent Agenda

- a. Approve minutes of the November 16, 2020 meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer’s Report
- f. Approve Agenda

Motion by \_\_\_\_\_ to approve the Consent Agenda. Seconded by \_\_\_\_\_.

Roll Call:

Craig \_\_\_\_\_                      Phillips \_\_\_\_\_  
Groth \_\_\_\_\_                      Zinser \_\_\_\_\_  
Cross \_\_\_\_\_                      Aper \_\_\_\_\_                      Miller \_\_\_\_\_

Correspondence Received

Administrative Reports

- a. Principal’s Report
- b. Superintendent’s Report

Old Business – Information

- a. Property Tax Levy

Old Business – Action

- a. Property Tax Levy

Property Tax Levy

Resolved by *{Board Secretary – Dirk Aper}*

Be it resolved that the Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, shall adopt a 2020 levy in the amount of \$2,373,467.

Motion by \_\_\_\_\_ to adopt the resolution establishing the tax levy for 2020 and placing one copy in the minutes. The amount of the resolution shall be certified and returned to the County Clerks of Logan and Tazewell Counties on or before the last Tuesday in December 2020. Seconded by \_\_\_\_\_.

Roll Call:

Miller _____	Aper _____	
Zinser _____	Cross _____	
Groth _____	Craig _____	Phillips _____

New Business – Information

- a. Legislative Update
- b. First Reading: Policies as presented

2:125 Board Member Compensation; Expenses, 2:160 Board Attorney, 2:220 School Board Meeting Procedure, 2:260 Uniform Grievance Procedure, 2:265 Title IX Sexual Harassment Grievance Procedure, 3:40 Superintendent, 4:10 Fiscal and Business Management, 4:50 Payment Procedures, 4:80 Accounting and Audits, 4:90 Student Activity and Fiduciary Funds, 4:150 Facility Management and Building Programs, 4:175 Convicted Child Sex Offender; Screening; Notifications, 4:180 Pandemic Preparedness; Management; and Recovery, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:20 Workplace Harassment Prohibited, 5:30 Hiring Process and Criteria, 5:35 Compliance with the Fair Labor Standards Act, 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition, 5:60 Expenses, 5:100 Staff Development Program, 5:150 Personnel Records, 5:190 Teacher Qualifications, 5:200 Terms and Conditions of Employment and Dismissal, 5:210 Resignations, 5:220 Substitute Teachers, 5:270 Employment At-Will, Compensation, and Assignment, 5:280 Duties and Qualifications, 5:330 Sick Days, Vacation, Holidays, and Leaves, 6:15 School Accountability, 6:20 School Year Calendar and Day, 6:40 Curriculum Development, 6:135 Accelerated Placement Program, 6:235 Access to Electronic Networks, 6:280 Grading and Promotion, 6:300 Graduation Requirements, 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, 6:315 High School Credit for Students in Grade 7 or 8, 6:320 High School Credit for Proficiency, 6:340 Student Testing and Assessment Program, 7:10 Equal Educational Opportunities, 7:20 Harassment of Students Prohibited, 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students, 7:70 Attendance and Truancy, 7:90 Release During School Hours, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:130 Student Rights and Responsibilities, 7:140 Search and Seizure, 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 Teen Dating Violence Prohibited, 7:190 Student Behavior, 7:300 Extracurricular Athletics, 7:325 Student Fundraising Activities, 7:340 Student Records, 7:345 Use of Educational Technologies; Student Data Privacy and Security, 8:10 Connection with the Community, 8:30 Visitors to and Conduct on School Property, 8:80 Gifts to the District, 8:110 Public Suggestions and Concerns

- c. Second Semester

Motion by \_\_\_\_\_ to enter into Closed Session . . . (state reason below). Seconded by \_\_\_\_\_.

Closed Session under 5 ILCS 120/2c(9) Student disciplinary cases and under 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity and under 5 ILCS 120/2c(2) Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Roll Call:

Cross _____	Aper _____	
Zinser _____	Miller _____	
Phillips _____	Craig _____	Groth _____

Time entering into Closed Session: \_\_\_\_\_

***{Closed Session}***

Motion by \_\_\_\_\_ to return to Open Session . . . Seconded by \_\_\_\_\_.

Time returning to Open Session: \_\_\_\_\_

Roll Call to resume to Open Session:

Miller _____	Cross _____	
Groth _____	Craig _____	
Zinser _____	Phillips _____	Aper _____

New Business – Action

a. none

Motion by \_\_\_\_\_ to adjourn. Seconded by \_\_\_\_\_.

All in favor:

Yea \_\_\_\_\_

Nay \_\_\_\_\_

Adjournment – Time: \_\_\_\_\_