

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21  
BOARD OF EDUCATION MEETING**

**Monday, January 24, 2022  
7:00 P.M.**

THE PUBLIC CAN ATTEND THIS MEETING  
IN-PERSON ATTENDANCE WILL BE LIMITED TO 40  
(in the Jr./Sr. High School Library at 7:00pm)

Due to the Governor's mandate regarding masks inside pre-k through 12 school buildings and CDC guidance for social distancing, this School Board Meeting will require face masks for those who are in public attendance and will be held in the Jr./Sr. High School Library as to maintain 3 feet social distancing requirements. If the public wishes to attend, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request a seat. If seats fill up, you will also be able to attend by phone, dial in and listen to the School Board Meeting and/or provide comment during public comment period.

Prior to the meeting, you may also submit a public comment remotely by email, please send an email to the Superintendent at [twisniewski@hartem.org](mailto:twisniewski@hartem.org), and inserting in the subject line for the email "Public Comment for School Board Meeting on 1-24-22". Your comments will be read during the "Persons Wishing to Address the Board" section of the meeting. Please call the Superintendent at 217-642-5244 before 1:00pm on 1-24-22 or by email at [twisniewski@hartem.org](mailto:twisniewski@hartem.org) and we'll make sure you are set up to attend the meeting.

Call to Order – Time: \_\_\_\_\_

Roll Call:

Miller \_\_\_\_\_                      Aper \_\_\_\_\_  
Charron \_\_\_\_\_                      Cross \_\_\_\_\_  
Cecil \_\_\_\_\_                      Craig \_\_\_\_\_                      Phillips \_\_\_\_\_

Introduction of Guests

Persons Wishing to Address the Board

Consent Agenda

- a. Approve minutes of the December 20, 2021 Regular School Board Meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer's Report
- f. Approve Agenda

Motion by \_\_\_\_\_ to approve the Consent Agenda. Seconded by \_\_\_\_\_.

Roll Call:

Craig \_\_\_\_\_                      Phillips \_\_\_\_\_  
Cecil \_\_\_\_\_                      Charron \_\_\_\_\_  
Cross \_\_\_\_\_                      Aper \_\_\_\_\_                      Miller \_\_\_\_\_

Correspondence Received

Administrative Reports

- a. Principal's Report
- b. Superintendent's Report

New Business – Information

- a. Legislative Update
- b. First Reading: Policies as presented

2:20 Powers and Duties of the School Board; 2:105 Ethics and Gift Ban; 2:110 Qualifications, Term, and Duties of Board Officers; 2:120 Board Member Development; 2:150 Committees; 2:220 School Board Meeting Procedure; 2:260 Uniform Grievance Procedure; 3:40 Superintendent; 3:50 Administrative Personnel Other Than the Superintendent; 3:60 Administrative Responsibility of the Building Principal; 4:60 Purchases and Contracts; 4:80 Accounting and Audits; 4:110 Transportation; 4:120 Food Services; 4:150 Facility Management and Building Programs; 4:160 Environmental Quality of Buildings and Grounds; 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 4:170 Safety; 4:175 Convicted Child Sex Offender; Screening; Notifications; 5:10 Equal Employment Opportunity and Minority Recruitment; 5:20 Workplace Harassment Prohibited; 5:30 Hiring Process and Criteria; 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition; 5:90 Abused and Neglected Child Reporting; 5:100 Staff Development Program; 5:120 Employee Ethics; Conduct; and Conflict of Interest; 5:125 Personal Technology and Social Media; Usage and Conduct; 5:150 Personnel Records; 5:185 Family and Medical Leave; 5:200 Terms and Conditions of Employment and Dismissal; 5:210 Resignations; 5:220 Substitute Teachers; 5:250 Leaves of Absence; 5:260 Student Teachers; 5:330 Sick Days, Vacation, Holidays, and Leaves; 6:15 School Accountability; 6:20 School Year Calendar and Day; 6:50 School Wellness; 6:60 Curriculum Content; 6:120 Education of Children with Disabilities; 6:130 Program for the Gifted; 6:135 Accelerated Placement Program; 6:180 Extended Instructional Programs; 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct; 6:300 Graduation Requirements; 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students; 6:320 High School Credit for Proficiency; 6:340 Student Testing and Assessment Program; 7:10 Equal Educational Opportunities; 7:20 Harassment of Students Prohibited; 7:30 Student Assignment and Intra-District Transfer; 7:50 School Admissions and Student Transfers To and From Non-District Schools; 7:60 Residence; 7:70 Attendance and Truancy; 7:80 Release Time for Religious Instruction/Observance; 7:150 Agency and Police Interviews; 7:160 Student Appearance; 7:165 School Uniforms; 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment; 7:190 Student Behavior; 7:200 Suspension Procedures; 7:210 Expulsion Procedures; 7:240 Conduct Code for Participants in Extracurricular Activities; 7:250 Student Support Services; 7:260 Exemption from Physical Education; 7:290 Suicide and Depression Awareness and Prevention; 7:310 Restrictions on Publications; Elementary Schools; 7:315 Restrictions on Publications; Elementary Schools; 7:340 Student Records; 7:345 Use of Educational Technologies; Student Data Privacy and Security; 8:70 Accommodating Individuals with Disabilities; 8:100 Relations with Other Organizations and Agencies

- c. Economic Statements of Interest
- d. 1st Reading of Policies
- e. Superintendent Evaluation
- f. Employment & Resignations

Motion by \_\_\_\_\_ to enter into Closed Session . . . (state reason below). Seconded by \_\_\_\_\_.

Closed Session under 5 ILCS 120/2c(9) Student disciplinary cases and under 5 ILCS 120/2c(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Roll Call:

Cross _____	Aper _____	
Charron _____	Miller _____	
Phillips _____	Craig _____	Cecil _____

Time entering into Closed Session: \_\_\_\_\_

***{Closed Session}***

Motion by \_\_\_\_\_ to return to Open Session . . . Seconded by \_\_\_\_\_.

Time returning to Open Session: \_\_\_\_\_

Roll Call to resume to Open Session:

Miller _____	Cross _____	
Cecil _____	Craig _____	
Charron _____	Phillips _____	Aper _____

New Business – Action

- a. None at this time

Adjournment – Time: \_\_\_\_\_