

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21
BOARD OF EDUCATION MEETING**

**Monday, December 16, 2019
6:45 P.M.**

Call to Order – Time: **6:45pm**

Levy Hearing:

Roll Call:

Aper - **Here**
Miller - **Present**
Groth - **Present**

Craig - **Here**
Phillips - **Present**
Zinser -

Cross -

Motion by **Groth** to conduct the hearing for the Hartsburg-Emden Community Unit School District # 21 Tax Levy 2019. Seconded by **Miller**.

All in favor:

Yea - **5**
Nay -

Presentation on the proposed Levy Hearing by Mr. Wisniewski

We are tax capped-PTELL (Property Tax Extension Limitation Law)

The proposal calls for a 4.99% increase. The estimated EAV is \$45,114,524, including \$751,780 in first time property or new construction. The estimated asking total tax rate will be 5.07.

Recommend: The Board to adopt the proposed levy of \$2,289,402

- Call for Public Input

Levy Hearing Adjourned:

Roll Call:

Cross -
Craig - **Y**
Phillips - **Y**

Aper - **Y**
Miller - **Y**
Groth - **Y**

Zinser -

Regular Board Meeting – Time: **7:00pm**

Roll Call:

Miller - **X**
Zinser -
Groth - **X**

Aper - **X**
Cross -
Craig - **X**

Phillips - **Present**

Introduction of Guests

Class of 2020 Senior Trip Proposal March 20-March 22, Wisconsin Dells-19 students and 3 chaperones; Overall class GPA 3.5; involved in community, sports and activities

Persons Wishing to Address the Board

Focus on Education

JoEllen Westen-8th year at Emden Elementary-3rd grade; spent a lot of time on rules/procedures; working on fractions this week; helped coach Girls on the Run-great program for girls in the district; in charge of the veterans day program-GOTR girls helped to set up; reading Christmas books; Secret Santa card exchange to go along with address/envelope lesson; is very happy with how things are going

John Robinson-11th year at Hartem; Computer Apps/Consumer Ed/Accounting/Sports and Entertainment Marketing this semester; very lucky to have great classes this year; HS Golf coach, Senior Beta sponsor; Senior Beta club gift wrapping this Thursday 2pm-5pm; Valentine's Day sales for Senior Beta in February; has done extra course all 3 years

Consent Agenda

- a. Approve minutes of the November 18, 2019 meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer's Report
- f. Approve Agenda

Motion by **Aper** to approve the Consent Agenda. Seconded by **Groth**.

Roll Call:

Craig - Y	Phillips - Y	
Groth - Y	Zinser -	
Cross – entered at 7:25	Aper – Y	Miller - Y

Correspondence Received

Christmas cards received for the district from vendors

Administrative Reports

- a. Principal's Report
 - a. Busy time of the year-2:00 dismissal Thursday and Friday, high school finals; both Christmas programs went well; great turn-out at Donuts with Dads; HS basketball homecoming TBD; HS has 6 robots-several high school students have put them together and have done some coding-have not printed anything on the 3D printer yet; JH volleyball practices are starting-JH basketball is in full swing; FFA has been busy as well; HS basketball plays in the Decatur St. Teresa Holiday tournament starting 12/21
- b. Superintendent's Report
 - a. Have been receiving new forms for the year from Bushue; both Christmas concerts were great; continued discussions regarding sign board and the gym A/C

Old Business – Information

- a. Property Tax Levy
- b. School Board Conference

Old Business – Action

- a. Property Tax Levy

Property Tax Levy

Resolved by {Board Secretary – Dirk Aper}

Be it resolved that the Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, shall adopt a 2019 levy in the amount of \$2,289,402.

Motion by **Miller** to adopt the resolution establishing the tax levy for 2019 and placing one copy in the minutes. The amount of the resolution shall be certified and returned to the County Clerks of Logan and Tazewell Counties on or before the last Tuesday in December 2019. Seconded by **Craig**.

Roll Call:

Miller - **Y**
Zinser -
Groth - **Y**

Aper - **Y**
Cross - **Y**
Craig - **Y**

Phillips - **Y**

New Business – Information

- a. Legislative Update
- b. First Reading: Policies as presented

2:20 Powers and Duties of the School Board; Indemnification, 2:40 Board Member Qualifications, 2:50 Board Member Term of Office, 2:60 Board Member Removal from Office, 2:70 Vacancies on the School Board - Filling Vacancies, 2:100 Board Member Conflict of Interest, 2:105 Ethics and Gift Ban, 2:110 Qualifications, Term, and Duties of Board Officers, 2:140 Communications To and From the Board, 2:200 Types of School Board Meetings, 2:220 School Board Meeting Procedure, 2:230 Public Participation at School Board Meetings and Petitions to the Board, 2:240 Board Policy Development, 2:250 Access to District Public Records, 2:260 Uniform Grievance Procedure, 3:10 Goals and Objectives, 3:50 Administrative Personnel Other Than the Superintendent, 3:60 Administrative Responsibility of the Building Principal, 4:15 Identity Protection, 4:20 Fund Balances, 4:30 Revenue and Investments, 4:40 Incurring Debt, 4:60 Purchases and Contracts, 4:80 Accounting and Audits, 4:90 Activity Funds, 4:100 Insurance Management, 4:110 Transportation, 4:140 Waiver of Student Fees, 4:150 Facility Management and Building Programs, 4:160 Environmental Quality of Buildings and Grounds, 4:170 Safety, 4:175 Convicted Child Sex Offender; Screening; Notifications, 4:190 Targeted School Violence Prevention Program, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:20 Workplace Harassment Prohibited, 5:30 Hiring Process and Criteria, 5:35 Compliance with the Fair Labor Standards Act, 5:40 Communicable and Chronic Infectious Disease, 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition, 5:90 Abused and Neglected Child Reporting, 5:100 Staff Development Program, 5:120 Ethics and Conduct, 5:125 Personal Technology and Social Media; Usage and Conduct, 5:130 Responsibilities Concerning Internal Information, 5:150 Personnel Records, 5:180 Temporary Illness or Temporary Incapacity, 5:190 Teacher Qualifications, 5:200 Terms and Conditions of Employment and Dismissal, 5:220 Substitute Teachers, 5:250 Leaves of Absence, 5:260 Student Teachers, 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, 5:290 Employment Termination and Suspensions, 5:310 Compensatory Time-Off, 5:330 Sick Days, Vacation, Holidays, and Leaves, 6:15 School Accountability, 6:20 School Year Calendar and Day, 6:40 Curriculum Development, 6:60 Curriculum Content, 6:65 Student Social and Emotional Development, 6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program, 6:150 Home and Hospital Instruction, 6:180 Extended Instructional Programs, 6:185 Remote Educational Program, 6:210 Instructional Materials, 6:270 Guidance and Counseling Program, 6:300 Graduation Requirements, 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, 6:320 High School Credit for Proficiency, 6:340 Student Testing and Assessment Program, 7:20 Harassment of Students Prohibited, 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students, 7:150 Agency and Police Interviews, 7:170 Vandalism, 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment, 7:185 Teen Dating Violence Prohibited, 7:190 Student Behavior, 7:200 Suspension Procedures, 7:270 Administering Medicines to Students, 7:290 Suicide and Depression Awareness and Prevention, 7:340 Student Records, 8:30 Visitors to and Conduct on School Property, 8:95 Parental Involvement, and 8:110 Public Suggestions and Concerns

New Business – Action

- a. Senior Trip 2020

Adjournment – Time: **10:06 pm**

Suggested Motions

December 16, 2019

Motion by **Aper** to approve the Class of 2020 Senior Trip as presented. Seconded by **Craig**.

Groth - **Y**

Miller - **Y**

Craig - **Y**

Phillips - **Y**

Cross - **Y**

Zinser -

Aper - **Y**

Motion by **Craig** to adjourn **at 10:06pm**. Seconded by **Miller**.

All in favor:

Yea - **5**

Nay –

Greg Phillips, President

Dirk Aper, Secretary