

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21
BOARD OF EDUCATION MEETING**

**Monday, December 17, 2018
6:45 P.M.**

Call to Order – Time: **6:45 pm**

Levy Hearing:

Roll Call:

Aper - Here	Craig - Here	
Miller - Present	Phillips - Present	
Groth - Here	Zinser - Here	Cross - Here

Motion by **Craig** to conduct the hearing for the Hartsburg-Emden Community Unit School District # 21 Tax Levy 2018. Seconded by **Zinser**.

All in favor:

Yea - **7**
Nay -

Presentation on the proposed Levy Hearing by Mr. Wisniewski

The proposal calls for a 4.99% increase. The estimated EAV is \$42,596,194, including \$27,570 in first time property or new construction. The estimated asking total tax rate will be 5.25.

Recommend: The Board to adopt the proposed levy of \$2,238,014

- Call for Public Input

Levy Hearing Adjourned-Motion made by **Cross at 6:50pm**. Seconded by **Craig**.

Roll Call:

Cross - Y	Aper - Y	
Craig - Y	Miller - Y	
Phillips - Y	Groth - Y	Zinser - Y

Regular Board Meeting – Time: **7:00pm**

Roll Call:

Miller - Present	Aper - Here	
Zinser - Present	Cross - Here	
Groth - Here	Craig - Here	Phillips - Present

Introduction of Guests

Persons Wishing to Address the Board

Focus on Education

Laura Simonton-7th-12th grade social studies teacher-3rd year at Hartem; Junior class sponsor and sub bus driver for the district; getting guest speakers and presenters in to the classroom has been a goal for this year; she really enjoys the students and her co-workers

John Robinson-10th year at Hartem; Business and computer teacher; business law class has been a fun class this year-next semester Intro to Business dual credit Heartland class; HS Golf coach-Sr. Beta sponsor; Sr. Beta club Valentine's day sale is coming up; maintains the school website and social media accounts

Consent Agenda

- a. Approve minutes of the November 19, 2018 meeting
- b. Approve payment of payroll and monthly bills
- c. Approve Activity Report
- d. Approve Financial Report
- e. Approve Treasurer's Report
- f. Approve Agenda

Motion by **Cross** to approve the Consent Agenda. Seconded by **Zinser**.

Roll Call:

Craig - Y	Phillips - Y	
Groth - Y	Zinser - Y	
Cross - Y	Aper - Y	Miller - Y

Correspondence Received

Administrative Reports

- a. Principal's Report
 - a. December is a very busy month-last week is high school exams and 2:00 dismissal; Christmas concert and Christmas program went very well; 5 Essential survey is open; basketball homecoming 01/13-01/19; 8th grade night tomorrow night; junior high volleyball is starting with practices
- b. Superintendent's Report
 - a. Have been attending a lot of events; sign board is still not working; A/C in gym-weather has not cooperated-crane guy is coming tomorrow; security grants went to larger schools; AD report-discussion to expand junior high Logan County tourn/working on officials for next years competitions

Old Business – Information

- a. Second Reading & Adoption of Policies: 2:70 Vacancies on the School Board - Filling Vacancies, 2:80 Board Member Oath and Conduct, 2:120 Board Member Development, 2:150 Committees, 2:260 Uniform Grievance Procedure, 3:40 Superintendent, 4:15 Identity Protection, 4:40 Incurring Debt, 4:45 Insufficient Fund Checks and Debt Recovery, 4:80 Accounting and Audits, 4:130 Free and Reduced-Price Food Services, 4:170 Safety, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:20 Workplace Harassment Prohibited, 5:30 Hiring Process and Criteria, 5:60 Expenses, 5:100 Staff Development Program, 5:170 Copyright, 5:190 Teacher Qualifications, 5:200 Terms and Conditions of Employment and Dismissal, 5:220 Substitute Teachers, 5:230 Maintaining Student Discipline, 5:300 Schedules and Employment Year, 6:20 School Year Calendar and Day, 6:50 School Wellness, 6:60 Curriculum Content, 6:130 Program for the Gifted, 6:135 Accelerated Placement Program, 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct, 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, 7:50 School Admissions and Student Transfers To and From Non-District Schools, 7:70 Attendance and Truancy, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:185 Teen Dating Violence Prohibited, 7:190 Student Behavior, 7:200 Suspension Procedures, 7:250 Student Support Services, 7:260 Exemption from Physical Education, 7:270 Administering Medicines to Students, 7:290 Suicide and Depression Awareness and Prevention, 7:305 Student Athlete Concussions and Head Injuries, 7:315 Restrictions on Publications; High Schools, 7:320 Senior Trip, and 7:340 Student Records
- b. Property Tax Levy

Old Business – Action

- a. Approval of the above Policies
- b. Property Tax Levy

Property Tax Levy

Resolved by *{Board Secretary – Dirk Aper}*

Be it resolved that the Hartsburg-Emden Community Unit School District # 21, Logan and Tazewell Counties, shall adopt a 2018 levy in the amount of \$2,238,014.

Motion by **Groth** to adopt the resolution establishing the tax levy for 2018 and placing one copy in the minutes. The amount of the resolution shall be certified and returned to the County Clerks of Logan and Tazewell Counties on or before the last Tuesday in December 2018. Seconded by **Zinser**.

Roll Call:

Miller - Y	Aper - Y	
Zinser - Y	Cross - Y	
Groth - Y	Craig - Y	Phillips - Y

New Business – Information

- a. Legislative Update
- b. A/C in Spare Bus

New Business – Action

- a. A/C in Spare Bus – none taken

Adjournment – Time: **8:13pm**

Suggested Motions

December 17, 2018

Motion by **Zinser** to approve the following policies . . .

2:70 Vacancies on the School Board - Filling Vacancies, 2:80 Board Member Oath and Conduct, 2:120 Board Member Development, 2:150 Committees, 2:260 Uniform Grievance Procedure, 3:40 Superintendent, 4:15 Identity Protection, 4:40 Incurring Debt, 4:45 Insufficient Fund Checks and Debt Recovery, 4:80 Accounting and Audits, 4:130 Free and Reduced-Price Food Services, 4:170 Safety, 5:10 Equal Employment Opportunity and Minority Recruitment, 5:20 Workplace Harassment Prohibited, 5:30 Hiring Process and Criteria, 5:60 Expenses, 5:100 Staff Development Program, 5:170 Copyright, 5:190 Teacher Qualifications, 5:200 Terms and Conditions of Employment and Dismissal, 5:220 Substitute Teachers, 5:230 Maintaining Student Discipline, 5:300 Schedules and Employment Year, 6:20 School Year Calendar and Day, 6:50 School Wellness, 6:60 Curriculum Content, 6:130 Program for the Gifted, 6:135 Accelerated Placement Program, 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct, 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, 7:50 School Admissions and Student Transfers To and From Non-District Schools, 7:70 Attendance and Truancy, 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:185 Teen Dating Violence Prohibited, 7:190 Student Behavior, 7:200 Suspension Procedures, 7:250 Student Support Services, 7:260 Exemption from Physical Education, 7:270 Administering Medicines to Students, 7:290 Suicide and Depression Awareness and Prevention, 7:305 Student Athlete Concussions and Head Injuries, 7:315 Restrictions on Publications; High Schools, and 7:340 Student Records

as presented. Seconded by **Miller**.

All in favor:
Yea - **7**
Nay -

Motion by **Zinser** to approve the following policy . . . “**from the 48 states**”

7:320 Senior Trip

as presented. Seconded by **Craig**.

All in favor:
Yea - **5**
Nay - **2**

Motion by **Zinser** to adjourn at **8:13pm**. Seconded by **Miller**.

All in favor:
Yea - **7**
Nay -

Greg Phillips, President

Dirk Aper, Secretary