

**HARTSBURG-EMDEN COMMUNITY UNIT DISTRICT # 21  
BOARD OF EDUCATION MEETING**

**Monday, August 17, 2020  
7:00 P.M.**

**THE PUBLIC CAN ATTEND THIS MEETING  
IN-PERSON ATTENDANCE WILL BE LIMITED TO 20  
(in the Jr./Sr. High School Cafeteria at 7:00pm)**

Due to the Phase IV guidelines regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this School Board Meeting will be held in the Jr./Sr. High School Cafeteria as to maintain 6 feet social distancing requirements. If the public wishes to attend, please call the Superintendent, Terry Wisniewski, at 217-642-5244 and request a seat (face masks will be required for public attendance). If seats fill up, you will also be able to attend by phone, dial in and listen to the School Board Meeting and/or provide comment during public comment period.

Prior to the meeting, you may also submit a public comment remotely by email, please send an email to the Superintendent at [twisniewski@hartem.org](mailto:twisniewski@hartem.org), and inserting in the subject line for the email "Public Comment for School Board Meeting on 8-17-20". Your comments will be read during the "Persons Wishing to Address the Board" section of the meeting. Please call the Superintendent at 217-642-5244 between 8:00am – 1:00pm or by email at [twisniewski@hartem.org](mailto:twisniewski@hartem.org) and we'll make sure you are set up to attend the meeting.

**Call to Order – Time: 7:00pm**

Roll Call:

Cross - **X**  
Craig - **X**  
Phillips - **X**

Aper - **X**  
Miller - **X**  
Groth -

Zinser - **X**

Introduction of Guests

Persons Wishing to Address the Board

Consent Agenda

- a. Approve minutes from July 20, 2020 Regular Board Meeting
- b. Approve minutes from August 03, 2020 Special Board Meeting
- c. Approve payment of payroll and monthly bills
- d. Approve Activity Report
- e. Approve Financial Report
- f. Approve Treasurer's Report
- g. Approve reappointment of Dean Leesman as Treasurer
- h. Approve Application for Recognition of Schools
- i. Approve Agenda

Motion by **Cross** to approve the Amended Consent Agenda. Seconded by **Craig**.

Roll Call:

Miller - **X**

Cross - **X**

Groth -

Zinser - **X**

Phillips - **X**

Aper - **X**

Craig - **X**

Correspondence Received

Groth entered meeting
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Administrative Reports

- a. Principal's Report
- b. Superintendent's Report

New Business – Information

- a. Fiscal Year 2020 Budget Update – on display 8-21-20
- b. Legislative Update
- c. Liability Insurance Renewal
- d. State Grants – Plans, Applications, and Requirements
- e. Alternative Diploma Program
- f. Employment & Resignation

New Business – Action

- a. Liability Insurance Renewal
- b. State Grant Plans, Applications, and Requirements
- c. Alternative Diploma Program
- d. Employment & Resignation

Adjournment – Time: **8:10pm**

Motion by **Craig** to approve the district's insurance renewal through Unland Companies with Utica in the amount of \$64,699 for FY21 to include Extended Discovery Period Quote of \$5,491 and Crisis Aggregation of \$560. Seconded by **Cross**.

Aper - X                      Craig - X  
Cross - X                    Phillips - X  
Miller - X                   Groth - X                      Zinser - X

Motion by **Cross** to approve State Grants – Plans, Applications, and Requirements as presented for the 2020-2021 school year. Seconded by **Craig**.

Phillips - X                      Zinser - X  
Cross - X                      Groth - X  
Aper - X                      Miller - X                      Craig - X

Motion by **Craig** to approve the superintendent's acceptance of the resignation of Hannah Brescia as Jr./Sr. High School Band/Chorus Teacher. Seconded by **Cross**.

Aper - X                      Groth - X  
Phillips - X                    Craig - X  
Miller - X                    Zinser - X                      Cross - X

Motion by **Cross** to approve the superintendent's acceptance of the resignation of Trisha Armbrust as Jr./Sr. High School Assistant Cook/Dishwasher. Seconded by **Craig**.

Craig - X                      Miller - X  
Aper - X                      Cross - X  
Groth - X                      Zinser - X                      Phillips - X

Motion by **Craig** to approve the Hartsburg-Emden C.U.S.D. #21 Alternative High School Program for the 2020-21 school year as presented. Seconded by **Cross**.

Zinser - X                      Craig - X  
Phillips - X                    Groth - X  
Aper - X                      Miller - X                      Cross - X

Motion by **Cross** to approve Melanie Wright as Paraprofessional in charge of the Hartsburg-Emden C.U.S.D. #21 Alternative High School Program for the 2020-21 school year at a salary of \$13.25 per hour. Seconded by **Craig**.

Groth - No                    Aper - X  
Craig - X                      Miller - X  
Phillips - X                    Cross - X                      Zinser - X

Motion by **Craig** to approve Hayley Matson as Jr./Sr. High School Paraprofessional as a Special Education Aide for the 2020-21 school year at a salary of \$11.50 per hour. Seconded by **Aper**.

Miller - X                      Phillips - X  
Groth - X                      Aper - X  
Cross - X                      Zinser - X                      Craig - X

Motion by **Cross** to approve Erica Sparks as Elementary School Paraprofessional as a Kindergarten Aide for the 2020-21 school year at a salary of \$11.50 per hour. Seconded by **Craig**.

Groth - <b>X</b>	Phillips - <b>X</b>	
Aper - <b>X</b>	Zinser - <b>X</b>	
Craig - <b>X</b>	Cross - <b>X</b>	Miller - <b>X</b>

Motion by **Craig** to approve Ron Crane as part-time Bus Driver at a rate of \$12.00. Seconded by **Cross**.

Cross - <b>X</b>	Aper - <b>X</b>	
Miller - <b>X</b>	Phillips - <b>X</b>	
Groth - <b>X</b>	Zinser - <b>X</b>	Craig - <b>X</b>

Motion by **Craig** to approve the hiring of Hannah Meece and Shannon Doolin as full-time substitute teachers to fill the Jr./Sr. High School Special Education Teacher and the Jr./Sr. High School Band/Chorus Teacher for the 2020-2021 or until we are able to find a licensed person to take over that position, at a salary of a first year teacher per teacher's contract. Seconded by **Cross**.

Miller - <b>X</b>	Zinser - <b>X</b>	
Groth - <b>X</b>	Phillips - <b>X</b>	
Cross - <b>X</b>	Craig - <b>X</b>	Aper - <b>X</b>

Motion by **Craig** to approve updated extra-curricular assignments for the 2020-2021 school year as presented, pay per collective bargaining agreement. Seconded by **Cross**.

Groth - <b>X</b>	Miller - <b>X</b>	
Zinser - <b>X</b>	Cross - <b>X</b>	
Phillips - <b>X</b>	Aper - <b>X</b>	Craig - <b>X</b>

Motion by **Zinser** to adjourn **at 8:10pm**. Seconded by **Miller**.

Yea - 7  
Nay -

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Greg Phillips, President

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Dirk Aper, Secretary